

Kress Pavilion Committee Meeting Minutes

Donald & Carol Kress Pavilion – History Room - 7845 Church Street Egg Harbor, WI, 54209

1. Call the Meeting to Order
 - Mike Johnson called the meeting to order at 8:39am
 - Committee members in attendance: Natalie Morgan, Kaaren Northrop, Steve Hamming, Mike Johnson
 - Committee members absent: Liz Heller
 - Staff in attendance: Megan Sawyer, Alex Cole, Madison Dietzen

2. Introduction of New Committee Chair – Mike Johnson
 - Megan Sawyer introduced Mike Johnson who was elected as a Trustee in April and appointed to the Kress Committee in May. Mike Johnson said that he has met with Alex Cole and they discussed various things regarding the Kress Pavilion.

3. Approve the Agenda
 - **Natalie Morgan motioned to approve the agenda, Kaaren Northrop seconded, motion carried.**

4. Approve May 2, 2025, Kress Pavilion Committee Meeting Minutes
 - **Kaaren Northrop motioned to approve the May 2, 2025, Kress Pavilion meeting minutes, Natalie seconded, motion carried.**

5. Open Session
 - Kaaren asked about the dead tree at the Kress that is being treated. Megan Sawyer said Giz Herbst is paying to treat the Ash Tree, Jess had reached out to him when she was here. He donated the bench under the tree and has paid for the tree treatments. Kaaren said staff should have a conversation with Giz regarding the tree.
 - Kaaren stated that at there last PPW meeting they had discussed about not having Village properties participating in No Mow May. Megan said she is planning on talking with Dale Wiegand to see how they treated the cemetery for dandelions since the Kress lawn has so many. She added that Parks and Public Works only has 3 workers and they are struggling to get all of there work done. The PPW Committee has talked about contracting some work out, so after discussing with Alex Cole, staff has decided to have Haberli mow the Kress lawn.
 - Kaaren asked what is being done with the No Mow Fescue at the Kress. Megan answered that since Haberli will be caring for the Kress lawn, staff could have them replant the No Mow Fescue as well. Kaaren added that the Committee should figure out which one works best, so we can figure out what to plant in the TAP sections on the Highway.
 - Mike said that it looked like there was a contractor this week spraying water on the grass this week. Megan said that the Core section was reseeded and watered this week. There is supposed to be No Mow Fescue in the TAP sections that is not growing, and we are having a hard time getting the contractor to come back. Final payment is being withheld until the terrace areas are up to Village standards.

6. Green Tier April & May Report

- Megan Sawyer reviewed the April and May Green Tier Report with the Kress Pavilion Committee.
 - Every Day is Earth Day festival happened in April. The morning events were attended well, but the adult activities in the afternoon were not.

7. May 2025 Manager Report

- Alex Cole reviewed the Library report.
 - May has been steadily growing busier as our summer residents continue to return. We see lots of accounts being updated and many new cards being issued. Door counts are increasing, and more programs are bringing people in.
 - Due to low turnouts for the Tuesday movies, we have gone to a one show per month format. Already I am re-thinking this decision as people are asking for the weekly shows to resume. I will look at other programming and make a decision regarding this within the next couple of weeks.
 - May marked the start of returning to doing a monthly story time. We had five kids and three adults attending. It was a lot of fun with books about dandelions and dandelion art. The kids went out and picked flowers from the Kress green where we have been observing "No Mow May".
 - Our book club meeting was well attended as usual. Twelve group members discussed "The Wager" and gave it a four-star rating. We will be choosing a new list of titles for the coming months at the next meeting.
 - Music Jam continues to be very popular. Typically, we have ten to as many as sixteen musicians playing either in the Great Hall or in the sunroom. Over the last few months, the group has cultivated a group of attendees that like to show up and listen. I think the musicians really enjoy having an audience.
 - May in the Maker Space has been a fused glass flower making month. Lots of participation and some beautiful art was produced. We are now working on the "Create Community" project where we invite people to come and help decorate our big egg in mosaics.
 - STEAM in the Children's room was "Structures", and I am thinking we will continue along with that theme and build with Lincoln Logs in the upcoming month.
 - The number of people visiting the library is up from 2024 - about 14%. This is reflected in higher numbers of circulated materials. In May of 2024, 1,183 items were borrowed. May of 2025 shows 1,351 items checked out. Hopefully this will be a trend that continues.
- Alex Cole reviewed the Kress Pavilion Managers report.
 - Beam resealing: June 20th – Cleaning, June 23rd/24th – Resealing.
 - History Room: The countertops is still backordered, but the lettering has been put back up.
 - The Kress' wedding show had over 60 people attend. We booked a rehearsal and wedding.
 - Alysha Pudlo is now out on maternity leave.
 - The Friends of the Pavilion met at the end of May; a couple of items were brought up. First, resealing the parking lot sometime this Fall along with a controlled burn. Alex will be reaching out to get quotes for the resealing project that the Friends will pay for, Jess is following up on the controlled burn.
 - 3 weddings and 3 rehearsals were booked in the month of May.

- The Kress has bookings every Thursday through Sunday during the month of June so there will be a lot of activity in and around property this month.
- Total May Revenue: 18,733.81
- Sales booked to date: \$186, 645.54 with Mays bookings of \$21,240.58.
- Mike Johnson asked if the Car Chargers were donations only and if we make any money from them. Megan answered that we pay more than what we bring in each year. Alex said that it is very rare that we break even with revenue and expenses. Kaaren added that we also have slow chargers, not fast chargers and to replace them is quite expensive. Mike suggested a company coming in that would bring fast chargers. Megan said that staff can check on this to see if anything has changed since the last time the Committee talked about it.

8. Open Session

- Kaaren asked if the event yesterday paid. Alex answered yes they did pay for their event. Kaaren asked who paid for the event. Alex answered AT&T paid and it was a standard event rental price.

9. Next Meeting Time & Date

- The next meeting is scheduled for August 8, 2025, at 8:30 AM.

10. Adjournment

- **Natalie Morgan motioned to adjourn the meeting, Kaaren Northrop seconded, motion carried.**
- The meeting adjourned at 9:15am.

The meeting minutes were completed by Madison Dietzen on June 6, 2025. Meeting minutes to be submitted for review and approval on August 8, 2025.

Bold – Official Action