



Friday, August 8, 2025, at 8:30 AM

### Kress Pavilion Committee Meeting Minutes

This meeting will be conducted in person at the Donald & Carol Kress Pavilion – History Room

7845 Church Street Egg Harbor, WI, 54209

1. Call the Meeting to Order
  - Mike Johnson called the meeting to order at 8:31 AM.
  - Committee members in attendance: Mike Johnson, Steve Hamming, Kaaren Northrop
  - Committee members absent: Natalie Morgan, Liz Heller
  - Staff members in attendance: Alex Cole, Madison Dietzen, Dixie Jorns
2. Approve the Agenda
  - **Kaaren motioned to approve the agenda as presented, Steve Hamming seconded, motion carried.**
3. Approve June 6, 2025, Kress Pavilion Committee Meeting Minutes
  - **Kaaren Northrop motioned to approve the June 6, 2025, Kress Pavilion Committee meeting minutes, Steve Hamming seconded, motion carried.**
4. Open Session
  - Kaaren Northrop asked if the front will be weeded prior to the Eggs being presented for Eggstravaganza. Alex said she will call Haberli and have them weed the front prior to the event taking place. Kaaren added that the Kress should put Haberli's services in the budget every year to help alleviate Parks and Public Works.
  - Mike Johnson stated that he recently visited Winter Park and they had lawn chairs that were embroidered with their name for free use. The chairs were kept in wood racks for people to use. Kaaren Northrop said they are currently raising money for landscaping at the Peg Egan, but she can bring this item up at the next Parks and Public Works Committee meeting since that Committee oversees the Peg Egan.
5. Green Tier June & July Report
  - The Committee reviewed the June and July Green Tier report.
6. June/July 2025 Manager Report
  - Dixie Jorns said the month of July was super busy with high visitation numbers. The Summer reading program is still going on. In the Makers Space they had the Egg Project and a hat press project. She stated that the hat project was challenging for many people and she would like to sit down with Jeanine to plan out some more projects that kids can also participate in.
  - Alex reviewed the Kress Pavilion Manager's report with the Committee.
    - Beam Resealing was completed in June.
    - The Countertop for the History Room is still back ordered but lettering has been put back up.

- Three mechanical blinds and the History Room blind broke, Alex is waiting for a quote to get these fixed. They may still be under warranty.
  - **Kaaren Northrop motioned to approve the replacement of the blind motors up to the amount of \$2000.00 for as many motors that amount would replace, prioritizing the library book blinds, Mike Johnson seconded, motion carried.**
- Alex contacted Dave's Tree service, and they came out to look at the tree, he said the tree is not dead but does have a few dead branches in it that can be removed – otherwise it is still healthy and scheduled for the next treatment July/August 2026.
- A wedding canceled there October date. Kaaren suggested posting the opening on Facebook to try and fill the day.
- Year to date we have hosted 12 weddings and 4 rehearsals, a ceremony and a brunch with another 4 weddings and 1 rehearsal/welcome party this month.
- June revenue: \$32,459.79
- July revenue: \$39,374.18
- The Kress received a couple of 5-star reviews over the last couple of months.
- Kaaren asked if the committee should look at possible raising the rates of the meeting room rentals. Alex Cole said that she has found that some people have issues with paying the \$10.00 an hour. Alex will look at the meeting room spaces around the County and compare prices to see if a rate increase is necessary.

#### 7. Open Session

- Mike Johnson asked about a Van he saw that was for sale that was parked at the Kress yesterday and he was wondering if staff have seen it there overnight. Alex said that was the first time they have seen the van.

#### 8. Next Meeting Time & Date – Friday, September 5, 2025

#### 9. Adjournment

- Mike Johnson motioned to adjourn the meeting, Kaaren Northrop seconded, motion carried.
- The meeting was adjourned at 9:19 AM.

The meeting minutes were completed on August 8, 2025, by Madison Dietzen. Meeting minutes to be reviewed and approved on September 5, 2025.

**Bold – Official Action**