

RESOLUTION NO. 2026-02

A RESOLUTION ESTABLISHING A COMMUNITY ENGAGEMENT POLICY FOR SIGNIFICANT DEVELOPMENT PROJECTS IN THE VILLAGE OF EGG HARBOR

WHEREAS the Village of Egg Harbor is committed to transparent and inclusive governance that meaningfully involves residents, businesses, and taxpayers in decisions affecting the community's development and character; and

WHEREAS significant development projects have substantial impacts on neighborhood character, traffic patterns, municipal services, property values, and the overall quality of life in the Village; and

WHEREAS early and direct communication between developers and the community can help identify concerns, foster mutual understanding, improve project design, and facilitate smoother review processes; and

WHEREAS the Village recognizes that informed community input leads to better development outcomes that serve both private interests and the public good; and

WHEREAS the Village Board desires to establish a policy that strongly encourages developers to engage with the community regarding significant development proposals proactively;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Egg Harbor, Door County, Wisconsin, as follows:

Section 1. Policy Statement

The Village of Egg Harbor hereby establishes a Community Engagement Policy for Significant Development Projects. It is the policy of the Village to strongly encourage developers of significant projects to hold community information sessions before submitting formal applications, thereby promoting transparency, community input, and collaborative planning.

Section 2. Applicability

This policy applies to any proposed development project meeting one or more of the following criteria:

- (a) New commercial or mixed-use developments of 10,000 square feet or greater.
- (b) Residential developments of ten (10) or more dwelling units.

- (c) Any project requiring a rezoning, Planned Development District designation, or Conditional Use Permit that the Village Administrator or Plan Commission Chair determines would significantly impact surrounding properties or the community.

Section 3. Strongly Encouraged Community Information Sessions

The Village strongly encourages developers of projects that meet the criteria in Section 2 to hold at least one Community Information Session before submitting formal applications to the Village. Such sessions should:

- (a) Be held at a publicly accessible location within or near the Village at a time that accommodates working residents (e.g., evening or weekend).
- (b) Include attendance via Zoom or another virtual meeting application.
- (c) Provide the community with clear information about the proposed project, including site plans, elevations, use descriptions, anticipated impacts, and timeline.
- (d) Allow ample opportunity for questions, comments, and dialogue between the developer and community members.
- (e) Be conducted in good faith with genuine openness to community input and concerns.

Section 4. Village Support and Promotion

When a developer commits to conducting a Community Information Session consistent with this policy, the Village shall provide reasonable support, including, but not limited to:

- (a) Assisting with public notice by posting information on the Village website, social media platforms, emails to prospective participants, and official bulletin boards.
- (b) Including notice in Village newsletters or email distributions to residents, where timing permits.
- (c) Providing or helping identify suitable meeting space.
- (d) Providing general guidance on effective community engagement practices.
- (e) Making available mailing lists or contact information for property owners within a reasonable radius of the project site, subject to applicable privacy and data practices laws.

Section 5. Acknowledgment in Review Process

- (a) During the formal review process, the Plan Commission and Village Board shall consider whether a developer conducted a Community Information Session consistent with this policy.
- (b) Developers who conduct such sessions may note this proactive community engagement in their applications.
- (c) The Village acknowledges that good faith efforts to engage the community demonstrate a developer's commitment to being a responsible community partner.
- (d) Nothing in this resolution shall be construed to create any mandatory requirement, entitlement to approval, or basis for denial. Compliance with this policy is voluntary, and failure to conduct a Community Information Session shall not, by itself, constitute grounds for denial of any application.

Section 6. Non-Binding Nature

This resolution is advisory and aspirational in nature. It does not:

- (a) Create any mandatory requirement or precondition for application submission or approval;
- (b) Grant any right of action to any person or entity.
- (c) Alter or supersede any existing ordinance, statute, or regulation.
- (d) Impose any legal obligation on developers, applicants, or the Village beyond existing law.
- (e) Constitute an official meeting of the Village Board or any Village committee. When developers conduct Community Information Sessions as encouraged herein, Village officials may attend, provided that if a quorum of any Village body might be present, appropriate legal notice shall be given.

Section 7. Reporting and Evaluation

The Village Administrator shall maintain records of Community Information Sessions conducted pursuant to this policy and shall report annually to the Village Board on the policy's implementation and effectiveness. The Village Board may revise this policy based on experience and community feedback.

Section 8. Effective Date


This resolution shall take effect immediately upon passage and publication as required by law.

ADOPTED this 14th day of January, **2026**.

VILLAGE OF EGG HARBOR

By: 
Village Board President

ATTEST:


Village Clerk