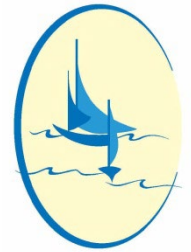


VILLAGE OF EGG HARBOR, WI

PO BOX 175, Egg Harbor WI 54209

Phone: (920) 868-3334 Fax: (920) 868-9507 www.villageofegggharbor.gov



PEG EGAN PERFORMING ARTS CENTER USAGE APPLICATION

To be completed 2 weeks (minimum) prior to the start of the proposed event.

The Village of Egg Harbor has been entrusted with a special venue for live performances and we are pleased to make it available for appropriate concerts and theater.

Usage Fee Schedule:

4 hours - \$50 8 hours - \$100 Full Day - \$200 plus

DEPOSIT REQUIRED (must accompany this Usage Application) A security deposit is required for each use.

\$100.00 Individual / Partial or One Day Event

\$250.00 Group / Multi-day Event

Guidelines for Use

1. All performances cease by 9:00pm.
2. Lights are off by 10:00pm (on timer).
3. Proof of liability insurance must be provided at time of booking with the Village of Egg Harbor listed as additional insured.
4. The Village Administrator is authorized to approve or disapprove an application.
5. Alcohol and food sales are permitted one hour prior to a performance and only in direct correlation with the performance event. All licensing must be completed as per usual.
6. Security may be necessary for crowd or noise control. This will be decided on a case-by-case basis. Village Administrator may ask for contacts at venues previously played.
7. Parking: There is NO PARKING on Church Street between the two driveways into the Peg Egan Performing Arts Center.
8. Any technicians required to operate sound equipment must have the prior approval of the Village Administrator and/or PEPAC Manager. Any use of Peg Egan PAC sound equipment will require at least one PEPAC technician at a minimum rate of \$20.00 per hour per technician.

Name of Organization: _____

Address: _____

Contact Person: _____ Phone: _____

Date(s) for Park Usage: _____

Hours of Usage: _____

Rain Date: _____

Event Type: _____

Signature: _____ Date: _____

The group is responsible for cleanup of any litter, for restoring park/pavilion to its original condition, and for repair of damage caused by the usage. You shall not post the park or pavilion as "closed to the public". The Village may require that the group provide for law enforcement, and for the removal of solid waste. The Village may charge for cleaning and restorations of the venue and for the repair of damage if the group fails to properly clean, restore, and/or repair. The Village will inspect the venue the following workday. The security deposit will be returned after it is determined that the site has been cleaned, restored, and/or repaired. Charges for Village cleanup, restoration, or repair will be deducted from the deposit. Any costs in excess of the deposit will be billed to the applicant.

Approval Conditions:

Approved By: _____ Park Was Inspected On: _____ By: _____
 Title: _____ Damage: Yes/No (If there was damage describe it on Back.)
 Date: _____ A Refund in the Amount of \$ _____ is authorized. _____