



**VILLAGE OF EGG HARBOR  
TRANSIENT MERCHANT LICENSE APPLICATION**

Any person desiring a Transient Merchant License shall file with the Village Clerk-Treasurer at least ten days before conducting any sale (ref. Ch. 111, Village Code of Ordinances):

*Transient Merchant is defined as a person engaged in the sale of merchandise at any place in the Village temporarily and who does not intend to become and does not become a permanent merchant of the Village.*

Contact Person \_\_\_\_\_ Phone Number \_\_\_\_\_  
E-mail Information \_\_\_\_\_

Residence: \_\_\_\_\_ Business address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Identifying Business Name/Organization: \_\_\_\_\_

The type of business in which the applicant has been engaged during the previous two years: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The date(s) of sale \_\_\_\_\_ Time of Sale \_\_\_\_\_  
Exact address location of the intended sale: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**The following items MUST be attached to the application for application approval and licensing:**

- 1) An **itemized list of all types of merchandise** to be offered for sale;
- 2) A **current State tax ID and seller's permit** (for nonprofit organization, a tax-exempt certificate);
- 3) For events: If not the sponsor of an event, a **copy of the event permit from the sponsor**; and
- 4) **The fee: Commercial Transient Space \$175; Door County Non-profit Space \$25**  
(\*Please make checks payable to: Village of Egg Harbor\* & mail to Village of Egg Harbor, P O Box 175, Egg Harbor, WI 54209)

Name of Applicant: \_\_\_\_\_  
(Please Print)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date Application Received: _____	Check Number: _____
Received by: _____	Payment Receipt Number: _____
Approved by: _____	Date of Approval: _____