

Plan Commission Meeting Minutes
Tuesday, January 26, 2010 at 6:00 p.m.
Paul J. Bertschinger Community Center
7860 Hwy 42, Egg Harbor, Wisconsin

Members Present: Chair-Chris Anderson, Gail Hill, Bill Cammack, Emily Pitchford, Kathy Mand Beck, Sharon Fitzgerald-by phone, Josh Van Lieshout

Members Absent: Bill Nelson

Also Present: Kevin Vonck-UWGB, Mary Jo and Dennis Delorit, Karen Peterson, Lisa Harding, Kim Jensen, Clarence and Marianne Scherer

1. Call Meeting to Order

Chair-Anderson called the meeting to order at 5:58 p.m.

2. Pledge of Allegiance

3. Approval of the Agenda

Beck moved to approve the agenda as was presented. Pitchford Seconded. Motion carried.

4. Approval of Plan Commission Meeting Minutes for December 17, 2009.

Cammack requested changes be made to the minutes for December 17, 2009 in Agenda Item 6, delete the repetitive phrase-"at this time". Cammack moved to approve the Plan Commission Meeting Minutes for December 17, 2009 with the requested change to the minutes. Hill Seconded. Motion carried.

5. Open Session (limited to 10 minutes)

Anderson stated that Fitzgerald was present by phone.

Concerns with the Village's snow removal process were mentioned. Beck felt snow removal procedures were not pursued at the Bridge. Anderson asked Van Lieshout to comment on the process of snow removal. Van Lieshout explained the Snow removal process as per the Village ordinance. He also explained the billing process. Van Lieshout stated he was unaware that the Bridge was not taken care of with snow removal. Scherer stated the ordinance to his knowledge does not cover all the sidewalks within the area currently. He felt the ordinance may need to be reviewed and updated. Anderson stated the ordinance on sidewalk maintenance would be reviewed.

6. Public Hearing in matter of a request from Mojo Rosa's, Mojo Real Estate III LLC., Kim Jensen agent, for a conditional use permit for Village of Egg Harbor Tax Parcel No. 118 0125302612E1, for the purpose of the construction of a new entrance, pergola and outdoor seating area.

Anderson opened the hearing request in the matter of Mojo Rosa's as stated above. Anderson asked that Jensen give her presentation, stating that plan commission questions would follow and would then be open to the public for comments. Kim Jensen explained the changes to the signage and the deck area/pergola to all present. Commissioners asked their questions, following with questions from the public. Anderson requested Jensen obtain a more accurate architectural drawing/rendering of the building for a better visual for the Plan Commission by the next meeting of February 23, 2010 and a continuation of the hearing at this time. Anderson asked for any final comments from those present.

Anderson made a motion to close the hearing for the conditional use permit and revisit this for action with the requested information at the February 23, 2010 meeting. Pitchford seconded. Motion carried.

7. Consideration and action to award a conditional use permit to Mojo Real Estate III, LLC for the purpose of the construction of a new entrance, pergola and outdoor seating area.
Anderson stated that in the matter for consideration and action to award a conditional use permit to Mojo Real Estate III, LLC, will be tabled until the February 23, 2010 meeting with a more detailed rendering submitted of the front of the building. Anderson moved to table this agenda item until the February 23, 2010 meeting. Beck seconded. Motion carried.
8. Consideration and action to approve a two lot certified survey map located on Government Lots 3 & 4, Section 24 Town 30 North, Range 3 East commonly known as 7941 White Cliff Road, Egg Harbor.
In consideration and action to approve a two lot certified survey map at the above referenced location, Anderson asked Van Lieshout to comment. Van Lieshout stated that to build the home they wish, they would have to combine the two parcels, but split the lots as necessary with the road in between. He explained that the present north and south parcels would be split with one parcel on the east and one on the west side of the road to provide two parcels -both buildable. Anderson moved to approve the lots according to the details. Cammack seconded. Motion carried.
9. Village of Egg Harbor Downtown Strategy project, Kevin Vonck
Anderson introduced Vonck to open discussion.
Vonck presented and discussed with commissioners the social elements of the plan: **economic, cultural and arts**, and **attracting visitors, residents and businesses**. He offered ideas for each area and opened the discussion to commissioners asking for suggestions and input.
Vonck stated that he will have a first draft of the outline of the vision and the process of getting there by the next meeting. Anderson asked for it a week in advance for review before the February meeting.
10. 2009 Bicycle and Pedestrian Plan Review, Kevin Luecke
Anderson opened the discussion for review of the plans as Luecke was unable to be present, stating any changes that would like to be seen should be stated at this time. Approval of the Plan will be at the March 2010 Meeting. Commissioners discussed some plan changes, such as encouraging the use of roads other than Hwy 42. Anderson requested that Van Lieshout ask Luecke to come up for the next meeting to address the bike paths issues discussed.
11. Update on Study Group for Municipal building, sign, and development related codes
Anderson reported on the Study Group's progress. Anderson reported that the discussion went well. Kim Jensen was appointed as the Chair of the Plan Commission Study Group. He explained that this is a high priority agenda item to resolve some issues and move forward. Anderson recognized the study group members.
12. Next Meeting
The next meeting date, time and place were set for Tuesday, February 23, 2010 at 6:00 pm at the Paul J. Bertschinger Community Center.
13. Adjourn
Cammack Moved to adjourn the meeting at 8:00 p.m. Beck seconded. Motion carried.

Recorded by,
Kelly A. Popp
Deputy Clerk/Administrative Assistant