

**Harbor Committee Meeting Minutes
Wednesday, April 22, 2009-9:00 A.M.**

APPROVAL PENDING

Members Present: Chair-Mike Fitzgerald, Bill Cammack, Robert Dunworth, Josh Van Lieshout, Ken Mathys

Members Absent: Steve Smith, Carol Ballje

Also Present: Kelly Popp, Mary Dunworth, Rich Dirks (Arrival 9:04 am)

1. Call meeting to order:

Chair-Mike Fitzgerald called the meeting to order at 9:00 a.m.

2. Open Session (Limited To Ten Minutes):

3. Approve Harbor Committee Meeting Minutes of February 25, 2009 and The Special Village Board and Harbor Committee Meeting Minutes of March 26, 2009:

Cammack moved to approve the February 25, 2009 Harbor Committee Meeting Minutes and the March 26, 2009, Village Board and Harbor Committee Meeting Minutes, seconded by Dunworth. Motion passed unanimously.

4. Harbormaster Report:

A copy of the Harbor Master Report was provided at the meeting. Fitzgerald brought up the break wall inspection. Van Lieshout stated that the break wall inspection diving will not be done. The cost is not a necessary thing at this point. In early May, there will be a string test, height of the wall, etc., to verify the condition. It will not be a full inspection. Fitzgerald stated Bill Brose did not see any scenario where the break wall could be open. Fitzgerald asked for any questions regarding the report provided. No questions were posed.

5. Operations:

a) Shortened Operating Season (May 15 to July 5):

There will likely be a shorter operating season. Deposits will be sent back this week and the customers, as we stated, will not lose seniority/priority ranking in the harbor for 2010. Slips offered for the 2009 season were pro-rated up front. Van Lieshout confirmed he used 28% proration from mid-May (when staff is available) through July 5th (180 days). This was applied to all fees for the shortened season. He stated that the approximate waitlist for 2010 is approximately twenty. We should have a full Marina next year.

b) Seasonal Boat Launch Pass Fees:

2009 Seasonal Boat Launch Fees were pro-rated as well.

c) Slip leases, transients and staffing:

The Marina may offer one or two more slips dependant on the outcome and availability. The four key staff members have affirmed that they will be back in 2010. After July 5th, they may move over to Public Works using hours held back for them to help keep them occupied. Steve and Rick will be more actively involved the construction process. We may have to dip into the Harbor fund balance for the 2009 season.

d) Shore side services customers:

Proration for shore side service customers will be given at 28% as well. The dingy rack's eventual location during the construction was discussed by committee members. Location may be east on Dock Road after construction starts. Launch off of the beach might be an option for boaters during the time. Moorings were discussed by the Committee at great length. Mathys affirmed he would like to see us preserve the ability to negotiate with Pen Shores for moorings if the need arises.

Update on Harbor Reconstruction Project:

a) Phase I final design and bidding progress

Van Lieshout explained re-bidding will open May 4th for Phase I. As incentive to contractors, they've put forth a complimentary bid-set will be available to those who bid earlier. He stated that at the March 25, 2009 meeting the Village Board shaved 1 million off the contract.

Encouraging is the fact that 7 bid sets went out for Phase I. For re-direction to the contractors there have been some changes. It sends us back to the drawing board to change to scope of some of the features. For example, on the re-bid we've omitted the terminus plaza to help keep costs down. The three step preventments are staying, but the appearance will be slightly different due to cost reduction. The radius plaza has been reduced in size. The landing to outermost gangway is smaller than was first planned. The concrete deck has been narrowed to 12 feet from 14 feet. This was accomplished by removing the curb on the lake side. There is still a seat wall but it will be a different configuration. Another big change, the feature of the bridge connecting the far areas, due to the uplift of water on the bridge pilings it has the potential to lift the bridge off the pilings, thus making the expense of the bridge far more costly than originally thought. Fitzgerald stated that they are back to the original 30 Permit that the DNR granted the Marina and there was not a bridge in that permit. The plan is now back to the original DNR plan without the bridge. The step preventments and the radius plaza will be alternate adds. The base bid consist of the seat wall and 11-12 foot wide concrete deck. Other features will be adds. Fitzgerald stated after discussion with Bill Brose, the plaza can be added at a different time if the base structure is added in the Construction phase. The Village dropped a million off and put a 6.6 million cap on project. The 1.2 million grant drops the costs. (1.185 million was the open grant amount). Fitzgerald stated in August, hopefully waterways will give the Village another shot at another grant. The impact to the tax payer is 4.4 million. It is equivalent to .50 cents per \$1,000.00 per tax payer.

b) Phase II Design review

Van Lieshout provided a slide presentation of the Marina Design. Discussion on Phase two and cost reduction with the design was the foremost in the conversation. Van Lieshout confirmed storm water infiltration is planned for. They may go to a bio-filter system -a dry bottom pond with filter, sand in the bottom and tall grasses that do well areas such as this. Simplified, it is a waste system. Tank placement is an issue with the well at this time. Van Lieshout stated that he and Brett Oftendahl are working on tank placement at this time. Site conditions will be the deciding factor. A double wall system is currently required for tanks with a monitoring system. Currently there is a single wall system with monitoring. Conversations regarding elimination of curbing to reduce costs were brought up. Dunworth stated for the \$20,000 in saving cost, the curbs should stay. It was agreed upon by committee members not to eliminate the curbing. Discussion of a possible crane was brought up. Dirk stated that cranes are important for Regatta events, but overall in day to day use, it would be questionable for necessity. Committee members agreed upon rejection of the crane due to expenses. Launch ramp issues were discussed. Taking a million in costs out of the project will affect the launching area. May 4th there will be an inspection of wood along the launch areas. If there are usable areas, it could save costs. Staging areas on both sides of the launch area would be ideal. The agreement is to leave the retaining wall and ramp if it's in good condition to save expenses. It was agreed upon that the Launch ramp be used as an alternate instead of Phase Two. Van Lieshout asked for input on tree selection. Rich suggested no cottonwoods. It was suggested that possible benches be purchased by outside sources and nameplates be presented on each. Discussion of safety hooks for emergencies by step areas was brought up. Most likely eliminating benches and grass areas down by dock area will be done to eliminate costs.

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Committee members discussed information with changes from the original design plan to the cost reduction design and placing it on the website, newsletters, mailings, and at Election Day.

6. Next meeting time and date:

7. Adjournment:

Fitzgerald moved to adjourn the meeting at 10:34 a.m. Motion passed unanimously.

Recorded by:

Kelly Popp

Deputy Clerk/Administrative Assistant