

# Egg Harbor Joint Fire Commission Meeting Minutes

Thursday, November 17, 2022- 6:00 PM

Bertschinger Center

7860 State Hwy. 42, Egg Harbor, WI

## 1. Call to Order

Petersen called the meeting to order at 6:00 p.m.

**Commissioners present:** James Petersen, Jeremy Schopf, Clarence Scherer, Pat Gilday, Mack Bonk, and Bill Edwards.

**Commissioners absent:** None

**Municipal representative:** Steve Schopf and Cambria Mueller

**Staff present:** Fire Chief Justin MacDonald, Assistant Chief Jason Staats, and Lynn Ohnesorge

## 2. Pledge of Allegiance

## 3. Approval of Agenda

***Scherer moved to approve the agenda, second by Edwards, motion carried.***

## 4. Review and Approve Minutes from September 15, and October 20, 2022

***Bonk moved to approve the minutes from September 15, 2022, with corrections, second by Gilday, motion carried.***

***Petersen moved to approve the minute from October 20, 2022, with corrections, second by Bonk, motion carried.***

## 5. Open Session - 10 minutes

**Bonk:** He volunteered to work on the fire department website. Should we keep the current website Town Web? Should we discontinue the Town Web website and put a tab for the fire department on the Village website? This came up during the budget discussion because of the cost.

**J.J. Schopf:** The fire department should decide if they want to keep the fire department's current website.

**Bonk:** He noticed there is a good Facebook presence for the fire department. He doesn't do Facebook. Who does Facebook for the fire department?

**Fire Chief MacDonald:** He is the administrator for Facebook for the fire department. Ashley handled the website changes.

**Bonk:** So maybe just official things should go onto the website. The SOG's, SOP's, the officers, and upcoming events are on the website now.

**Ohnesorge:** Someone needs to talk to Megan before the Commission talks about adding a tab to the Village website for the fire department to make sure this is a possibility. I would think it would be less time consuming to keep the current website for the fire department and just update it.

**Scherer:** Can we see how many hits the current fire department website is getting?

**Edwards:** Where are the original copies of the SOG's and SOP's kept?

**Fire Chief MacDonald:** The original SOG's and SOP's are kept electronically.

## 6. Review of Bills from October, 2022

**Petersen:** Do the bills reflect the active roster?

**Assistant Chief Staats:** He will go into this during the LOSA discussion.

## 7. Fire Chief Report

See the attached report.

- The call on 10/22/22 was for a person that fell off the cliff in Peninsula State Park. It took about 3 hours to extricate the person. There were about six to seven fire departments at the scene. The conditions were harsh, and it was completely dark outside.
- The biggest call was for a missing person on 10/13/22. They found the person later that day after a 4 hour search.
- On 10/23/22 They spent about 6 hours at the fire at Mr. G's. Captain Mark Bogenschutz was on the road in about 1 minute and first on the scene with the first load of water. There were multiple fire departments on the scene.
- The safety committee was reinstated. They will meet at least 3 times a year.

## LOSA

- There are 27 on the list for LOSA. They hit 30 for LOSA. Out of the 30, 6 are not active. 4 qualified for LOSA in for EMR and fire fighter. They are Justin MacDonald, Dale Wiegand, Mark Bogenschutz and Kurt Krauel. 8 qualified just for the fire side. 2 qualified for just EMR and 10 did not qualify. 14 didn't qualify for LOSA.
- The LOSA letters were sent out the day of the LOSA meeting.

## The New Truck

- Assistant Fire Chief Staats received the specs for the new fire truck from Fire Chief Hecht. It is 100 + pages. He has not gone through it all yet. He set up a time for Fire Chief Hecht to meet with the New Truck Committee to go over the specs.

## Missing Person Search and Rescue

- They utilized their trailer that the UTV was in and used the trailer as the mobile command. Assistant Fire Chief Staats worked hand and hand with one of the deputies. There were 6 departments on the scene. The place the person went missing was wooded with a lot of logging trails. They used the UTV's to do a hasty search. They then did a walking search and found the person. They had a drone in the air searching. The weather conditions were not ideal for the drone. The fire department is going to the Fire Association to get a drone program going. They can use the drones to search for hot spots in a fire and use it on the bay shore for kayaks.

## Rescue in the Peninsula State Park

- This rescue showed the need for the equipment they have. It took about half an hour to get the rigging set up to go over the cliff. They always have 2 lines tied off. The primary line was tied off on 2 cedars and one cedar broke and catapulted over. The second line held the men until the primary line could be rerigged to finish the lowering of the men to rescue the person. All the departments came together and worked well together. They train more all with other departments than they used to, and it shows. Gibraltar, Baileys Harbor, Jacksonport, and Egg Harbor departments on the scene working together.
- **Gilday:** Did you lower down any lights?
- **Assistant Fire Chief Staats:** No, they used the lights they had on them.
- **J.J. Schopf:** Was it Eagle Trail the person fell off?
- **Fire Chief MacDonald:** Yes. This trail has deteriorated a lot in the last few years.
- **Petersen:** In working the calls did you feel like you needed some equipment that you didn't have.

- **Assistant Fire Chief Staats:** No. They had all the equipment they needed.

8. EMR Report

See the attached report.

9. Correspondence

10. Open Session- 10 minutes

**Scherer:** The Fire Chief's Association had a fundraiser to raise money to buy defibrillators for all the churches and schools. He spoke with Fire Chief Hecht that said anyone that turned in an application would be getting a defibrillator. They offer a certification class once a month at Sister Bay on how to use the defibrillators. You can contact the Sister Bay fire department to find out when the classes are held.

**Gilday:** So businesses can get a defibrillator?

**Scherer:** Anyone that applied will get a defibrillator. Anyone can take the class on how to use the defibrillator. There is a fee to take the class. The class was about 3 hours, and the certification lasts for 2 years.

11. Set Date, Time, Location and Agenda Items for Next Meeting

The next meeting will be December 15, 2022, at 6:00 p.m. at the Bertschinger center.

**Petersen:** He would like to wish everyone a Happy Thanksgiving!

12. Adjourn

***Scherer moved to adjourn the meeting, second by Gilday, motion carried.***

***Meeting adjourned at 6:55 p.m.***

*Respectfully submitted by,  
Lynn Ohnesorge  
Village of Egg Harbor  
Clerk-Treasurer*

Joint Operations  
**Account QuickReport**  
 As of October 31, 2022

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
6417	BADER, MATTHEW D	Payroll	-648.25
6418	BITTORF, BOB	Payroll	-39.71
6420	BITTORF, WARREN R	Payroll	-436.77
6419	BITTORF, NATHANIEL D	Payroll	-109.44
6421	BOGENSCHUTZ ., GARY H	Payroll	-745.74
6422	BOGENSCHUTZ, MARK	Payroll	-2,402.08
6423	CHARTIER, CAITLIN M	Payroll	-142.81
6424	DELSART, NATHAN	Payroll	-1,025.68
6425	ELLEFSON, MACK W	Payroll	-138.99
6426	ESTES, GRANT J	Payroll	-670.40
6427	EVERARD, WHITNEY A	Payroll	-330.76
6428	FEHL, KYLE K	Payroll	-434.80
6429	HAEN, PRESTON	Payroll	-39.71
6430	KRAUEL, JEFFERY J	Payroll	-208.00
6431	KRAUEL, KURT W	Payroll	-1,700.22
6432	KRAUEL, NICOLE	Payroll	-1,190.27
6433	KRAUEL, SCOTT E	Payroll	-19.86
6434	MACDONALD, JUSTIN	Payroll	-3,080.69
6435	MEYER, MICHAEL T	Payroll	-648.24
6436	MOELLER, APRIL M.K.	Payroll	-349.01
6437	MUELLER, ROBERT J	Payroll	-260.96
6438	STAATS, ANDREW	Payroll	-1,132.28
6439	STAATS, ASHLEY E.	Payroll	-712.78
6440	STAATS, JASON M	Payroll	-1,746.50
6441	STAATS, JASPER P	Payroll	-813.31
6442	WEST, NICHOLAS R	Payroll	-258.12
6443	WIEGAND, DALE A	Payroll	-1,871.80
6444	WPS	ELECTRIC	-301.66
6445	DOOR COUNTY HARDWARE	Cemetery	-11.98
6446	FRONTIER	PHONE	-62.00
6447	CELLCOM	PHONE	-46.48
6448	DOOR COUNTY CO-OP	Cemetery	-64.02
6449	J.B. TRUCK SERVICE LLC	TENDER 313	-2,066.87
6450	ROBERT J. MUELLER	FIRE DEPT.	-789.00
6451	FIRE CATT	INV#11432	-3,753.75
6452	MACQUEEN EQUIPMENT	INV#PO6765	-5,828.23
6454	RED POWER DIESEL SERVICE, INC	Inv#3338,3339,3348,3349,3350,3351	-3,778.60
6453	CARD MEMBER SERVICES	FUEL/TRUCK MAIN./IT	-1,309.71
6459	CRONIN-GILDAY, PATRICIA A	Fire Commission	-73.88
6461	HAVEL, VICKIE L	Payroll--Clean Station #1	-478.09
6462	PETERSEN, JAMES H	Fire Commission	-110.82
6463	SCHERER, CLARENCE L	Fire Commission	-184.70
6464	SCHOPF, JEREMY	Fire Commission	-33.88
6458	BONK, MACK J	Fire Commission	-147.76

Joint Operations  
**Account QuickReport**  
As of October 31, 2022

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
6460	EDWARDS, BILL J.	Fire Commission	-184.70
6457	J.B. TRUCK SERVICE LLC	INV.#4253	-4,484.46
			<u>-44,867.77</u>
			<u><b>-44,867.77</b></u>



**Egg Harbor Fire Department**  
**5242 County I**  
**Fire Chief Justin MacDonald**  
**Cell: (920) 495-0039**  
**Email: [FFJMAC@yahoo.com](mailto:FFJMAC@yahoo.com)**

**EGG HARBOR FIRE CALLS: 12**

10-06-22 7973 STH 42	Wires Down/Secure area
10-08-22 7773 Sleepy Hollow Rd.	Pole of Fire/Secure area-extinguish fire
10-09-22 7371 STH 42	Car Accident/Patient Care
10-12-22 7971 STH 42	Fire Alarm/Investigate
10-13-22 6425 Monument Bluff Pass	Missing Person/Search & Rescue
10-15-22 STH 42 & Plum Bottom Rd.	Camper on Fire/Extinguish-Salvage & Overhaul
10-15-22 STH 42 & Plum Bottom Rd.	Traffic Control for tow truck
10-18-22 STH 42 & Harbor School Rd.	Wires Down/Secure area-Extinguish small fire
10-18-22 6167 Bluff Ledge Rd.	Wire Down/Investigate
10-18-22 4286 Harbor School Rd.	CO Alarm/Investigate
10-21-22 6099 STH 42	Rubish Fire/Extinguish
10-22-22 7845 Church St.	Fire Alarm/Investigate

**EMR CALLS: 19**

5-Village EMS Calls  
 14-Town EMS Calls

**MUTUAL AID (MA) AUTO AID (AA) or MABAS RUNS: 5**

10-09-22 3713 STH 42 (AA) GFD	Possible Building Fire/Assist on scene
10-14-22 11707 Sylvan Ln (AA) SBLG FD	Chimney Fire/Cancelled enroute
10-18-22 2725 Sand Dunes Shores (AA) BHFD	Possible Building Fire/Cancelled enroute
10-22-22 Peninsula State Park (MABAS) GFD	Rope Rescue/Assist on scene
10-23-22 5890 STH 57 (AA) JFD	Buidling Fire/Assist on scene

**YEAR TO DATE CALLS: FIRE: 77 EMS: 153 Total Calls: 230**

**TRAINING COMPLETED:**

-10-03-22 EMR Monthly Meeting  
 -10-11-22 Department Meeting--Wildland Hose Testing/Business Meeting  
 -10-27-22 Department Meeting—Multi-Vehicle Accident involving 2 Busses and 1 car

**Other Training:**

-No other training was conducted in October

**Other:**

- Monthly Truck Checks were completed.
- Monthly Officer Meeting was held.
- 10-03-22 Safety Committee Meeting
- 10/8 & 10/9-22 Stand By at Station for Pumpkin Patch Weekend
- 10-25-22 Firefighters Andy Staats and Kurt Krauel attended a After Action Review of the Rope Rescue that was in Peninsula Park on Saturday October 22<sup>nd</sup>.
- 10-31-22 LOSA Committee held it's End of the Year Meeting

*Respectfully Submitted*

*Justin MacDonald*

*Fire Chief*

*Egg Harbor Fire Department*