

Village of Egg Harbor Regular Board Meeting Minutes

Monday, May 9, 2011 6:00 p.m.

Paul J. Bertschinger Community Center

Present: President Nancy Fisher, Barbara Cammack, Bob Dickson, Paula Cashin, Bruce Hill, Joshua Van Lieshout, and Pat Gureski.

Also Present: Peter Devlin of Door County Advocate, Del Herrbold of Rural Insurance, Joseph Smith, Clarence and MaryAnn Scherer, and Tom Kispert, Village Engineer, and David and Barbara Tuch,.

The meeting was called to order at 6:00 pm by President Nancy Fisher.

Pledge of Allegiance to the Flag

1. Approval of the Agenda

Hill moved to approve the agenda as amended and posted, seconded Cammack. Motion passed unanimously.

2. Approval of Minutes April 11, 2011 Village Board meeting.

Hill moved to approve the Minutes of the April 11, 2011 meeting as amended for typographical items, seconded Cashin. Motion passed unanimously.

3. Open Session (10 Minutes) Barbara Tuch read a statement repeating a number of their complaints.

Bruce Hill reported a sandwich board at a downtown business.

President Fisher reported on attending the Egg Harbor Business Association spring dinner at which the new Egg Harbor sign ordinance summary brochure was introduced.

President Fisher stated the next newsletter will be emailed near the end of the month and asked for Board or committee input

Dickson complimented on the Beach parking lot project as well as the stones on the terraces at Harbor View Park.

Cammack stated we need signage at the west end of the walking trail to prevent vehicle traffic from using the walking trail.

4. Del Herrbold – Egg Harbor Fire Department Insurance for Joint Operations

President Fisher referenced the quote provided at the Joint Town and Village April 27th meeting for insurance and requested separate policies for both the Town and Village. H

Herrbold stated the Town Hall at Carlsville would have to be removed from the policy. Herrbold stated he can provide a separate policy with just the fire department that does not include the Town buildings, etc.

The building is on the Town's policy and the workmen's comp is on the Towns policy.

Fisher stated we are striving for 50/50 on the Town and Village of the fire department only.

Herrbold fielded other questions from board members regarding coverage.

Fisher moved to approve the premium for \$10791.50 for the Village portion of the insurance premium, seconded Cammack. Motion passed unanimously.

5. Village Officers and Commissions

a) Village President

a. Review and Approval of the Rules of Order Governing the Village Board

Hill moved as revised, Fisher seconded. Clerk Gureski suggested changes. Hill withdrew his motion as did Fisher her second. This item it tabled to the next meeting.

b. Appointments

Fisher moved to nominate Joseph Smith to the Plan Commission term ending May 2013, seconded Cashin.

c. Citizen Patrol Group

Joe Melendes was not present to participate in the discussion. Fisher reported she had spoken with Grant Thomas and William Vande Castle about the prospect; and Josh Van Lieshout to Sheriff Vogel. Further discussion will take place at the June meeting.

d. Egg Harbor Historical Society Updates Fisher referenced Myles Dannhausen's April 3 letter in which the Society requested the Village Public Works personnel to help with some signage to enhance the historical aspects of the Village. Consensus of the board approved.

e. Door County visitor Bureau Membership
Fisher introduced this issue from the Door County Visitor Bureau meeting and suggested the marina might become a member of the Door County Visitor Bureau. The annual membership is \$300. The intent is to promote slip rentals and other aspects of the marina. Josh Van Lieshout then displayed the marina web page for those in attendance.

f. David and Barbara Tuch complaint on zoning matters
President Fisher thanked David and Barbara Tuch for attending. Fisher stated she felt the Village responded to their issue with the report they received from Attorney Vande Castle in January. Fisher stated the April 4th and 12th requests for information by the Tuchs reopened the issue especially with two new trustees on the board. Fisher stated that the trails were never dedicated to the Village. The Village's position has not changed that the matter is closed.

David Tuch spoke to inconsistency on zoning enforcement.

Barbara Tuch asked about the reference of Attorney Vande Castle's notation that the driveway is on easement property.

b) Harbor Committee

a. Comments and remarks from Committee Chair - Bob Dickson reported the committee met on April 26th. The Committee reports there are two 40' slips available as of this date. Dickson received a call from a group in Sister Bay who was interested in the Village's no-wake zone issue. The group was interested in what the Village was pursuing as far the zone and in relation to Sister Bay's enforcement of their no-wake zone.

b. Slip Rental Status and Seasonal preparations Van Lieshout reported the operations are in place for users of the marina and the first two boats moored today.

c) Ad Hoc Committee

a. Fire Station No. 1 Committee Report Dickson reported that Henry Isaksen stated the bidding should be ready by early June after committee reviews the drawings.

d) Public Art Committee

a. Comments and remarks from Committee Chair Cammack referenced the reception planned for Wednesday evening for artists. The agreement template form was in the packet. Agreements will be provided to attendees of the art reception for their perusal. At the next meeting the Committee will be discussing more art projects.

e) Plan Commission

a. Comments and remarks from Committee Chair - Fisher reported the Commission reviewed the summary brochure of the sign ordinance that was provided to business owners at the Egg Harbor Business Association spring meeting.

b. Business development initiative The Committee is working on this initiative to invite and encourage future business to the Village.

c. Round About Discussion At the next meeting the Commission will discuss a round about at the intersection of Hwy 42 and County G. The Village engineers will provide concepts of a possible round about. Dickson asked the Board to think about the present to control parking in that vicinity with painted

parking stalls or cross hatched marks to manage parking. The suggestion was made for also removing the northern most parking stall on Horseshoe Bay Road on the west side.

f) Parks and Public Works Committee

a. Comments and remarks from Committee Chair Hill stated he was absent when the Committee met and deferred comments to Josh Van Lieshout.

Van Lieshout reported the committee reviewed and approved to top two trees on Hwy G and South Trail to enable the creation of public art by a local artist. The committee considered future capital projects and will discuss them in more detail in June. The Committee approved amendments to Chapter 93 for Parks and Public beaches. This will come to the board for final approval. Committee is working on the establishment of a bluebird trail in Harbor View Park. The Committee considered the crosswalk request in the northern Hwy 42 area but felt the pedestrian traffic did not affect this.

b. Shipwrecked landscaping plan STH 42 median The Board reviewed a landscaping plan proposed for the front terrace of Shipwrecked that is in the State Hwy right of way and approved by consensus.

g) Administration Committee

a. Comments and remarks from Committee Chair

Fisher announced a committee meeting will be scheduled next week.

h) Utility Committee

a. Comments and remarks from Committee Chair Cashin stated Peterson reported on Village pump outs. In 2000 there were 200 and the Village pump outs are now down to 85. The truck maintenance and licensing is becoming an issue and it is suggested to turn it over to commercial private sector haulers. The agreements would need to be terminated and perhaps give the holding tank customers advance notice. The truck could be kept for emergency pump outs or hauling needs. Hill suggested discontinuing pump outs by the Village sooner. Van Lieshout will review the contracts and send a letter to the holding tank owners who have contracts.

b. Report on outstanding utilities balance correspondence Letters have been sent to those who are in arrears more than 120 days.

c. Lift Station Improvements

Cashin referenced the needed repairs to the lift stations and the need for a bypass pumping station. Cashin noted that Paul Peterson asked for the White Cliff station to be done first. The Committee approved the motion for the village engineer to prepare specifications for bid. The cost of three stations renovations will be between \$150,000 and \$300,000 total.

i) Clerk Treasurer

a. Budget year to date and other financial reports The reports were presented and accepted by the Board.

j) Administrator

a. Report of code enforcement. Van Lieshout stated the Village was on trial on Friday morning against MOJO Rosa's violations but the judge did not rule in the Village's favor. Judge pointed out some things the Village needs to do on how we are corresponding with violators. The judge ruled that the flowers on the wall are not signage. Our municipal attorney will review the summary of proceedings and he will relay back to the Board where we are at with regard to the judge's decision.

Van Lieshout made a review of sign violations in the community and as a result has issued permits for three and is working on the others.

b. Report on meeting of the May 3 2011 Egg Harbor Business Association Board Meeting – Van Lieshout reported on the meeting. The committee planned the next major event Girlfriends Great Eggscapes. The Board suggested members attend Village and Town board meetings to make a presence at both. There was continued request for electrical upgrades at Harbor View Park. Kim Jensen was elected to serve to replace Mike Fitzgerald on the board.

The Association board discussed whether or not they can adopt a non-profit or cause. This will be ongoing discussion. The board is continuing to work on their organizational structure.

c. Resolution Amending the Village of Egg Harbor Personnel Policy - Van Lieshout presented an amendment to the policy for employee cost sharing of the health and dental premiums. . Cashin asked the Board to consider such changes to affect new employees the same as current employees, stating that with the proposed plant it will take a long time to reduce cost. Cashin stated she would prefer to have all employees pay a 15/85 ratio and at the time of renewal the state municipal plan could be looked at. Increasing the deductible and co-pays that are currently low could help save cost. Paul Cashin will work with Josh Van Lieshout for a suggested plan for all employees.

d. Approval of Local Government Insurance Policy renewal Van Lieshout stated the coverage on the sea wall was reduced to show a total annual premium of \$6,290.

Hill moved to approve the annual premium as revised, seconded Dickson. Motion passed unanimously.

e. Egg Harbor Business Association Agreement for Services VanLieshout presented an amendment to the existing EHBA agreement Cammack moved to approve the amendments to the EHBA Agreement, seconded Cashin. Motion passed unanimously.

f. Service Proposal from Heartland Business Services Van Lieshout presented three proposal from Heartland and recommended the 25 hour block. Dickson moved to approve the 25 hour block at \$3,000.00, seconded Hill. Motion passed unanimously.

g. Approval of YMCA Sailing Program Agreement Fisher moved to approve the agreement as presented for a sailing school in 2011, seconded Cammack. Motion passed unanimously.

h. Memorial Day Plans Van Lieshout stated the parks and public works projects will be ready for the holiday.

k) Closed Session per 19.85 (1)(e), deliberating or negotiating the purchase of public properties, for library/community building purposes, then return to open session to take further action or to adjourn the meeting.

a. Approval of Closed Session Minutes April 11, 2011 and April 27, 2011

Fisher moved to go into closed session for State Statue 19.85 (1)(e) deliberating or negotiating the purchase of public properties, for library/community building purposes, then return to open session to take further action or to adjourn the meeting, seconded Cammack. Motion passed unanimously. Roll call vote:

Fisher-aye; Cammack-aye; Dickson-aye; Hill-aye, Cashin-aye.

Five minute recess at 7:57.

l) Reconvene Open Session: The open session reconvened at 8:30 pm.

Purchase of Property Fisher stated this issue is mute and moved on to the next agenda item.

6) Compliments and Complaints - Bruce Hill complimented Josh Van Lieshout on the management of the ongoing improvement projects.

7) Open Session – Fisher asked board chairs for committee member reappointments for those terms that are close to retiring.

The UW-marching band will participate in the Independence Day parade. Fisher suggested one of the artistic displays will be the central theme of a Village float for the parade.

8) Adjournment – Hill moved to adjourn the meeting at 8:36 p.m., seconded Dickson.

Recorded by, Patricia C. Gureski, Clerk-Treasurer