

Harbor Committee Meeting Minutes  
Wednesday, July 27, 2011 – 10:00 A.M.  
Paul J. Bertschinger Community Center  
7860 Hwy 42, Egg Harbor, Wisconsin

“Draft-Approval Pending”

Present: Chair-Bob Dickson, Bob Dunworth, Karl Klug, Bill Cammack, Ken Mathys, Harbor Master-Steve Smith, Josh Van Lieshout (10:05 a.m.), Kelly Popp

Also Present: Nicole Krauel-Asst. Harbor Master, Jack Gray, T C Johnson, Denny Phillips (10:05), James Warren

1. Call meeting to order

Chair, Dickson called the meeting to order at 10:03 a.m.

2. Open Session (Limited To Ten Minutes)

Dickson asked if anyone had anything for open session.

- Johnson commented on the parking on special days like July 3<sup>rd</sup>. He suggested that the single axel trailer parking area be open on busy days, such as July 4<sup>th</sup> week-end for parking by others. Smith explained the reason behind keeping the area specifically for single axel trailer parking. Dickson suggested perhaps a couple of parking places could be designated for both. Smith commented on the difficulty for staff to enforce parking. He also stated on the week-end the single axel trailer parking is used frequently. Marina parking was discussed at length by the committee. Dickson requested single axel trailer parking be placed on the agenda & asked Smith for the total number of parking places at the marina for the next meeting.
- Phillips suggested an additional recycling receptacle by the gas pump to keep the Marina green. Smith agreed he would put out another receptacle marked as recycling by the gas pump.
- Van Lieshout handed out a marina financial performance evaluation document received from Nancy Bills. Van Lieshout went through each question and answered as attached and presented. Van Lieshout stated this would be presented at the Public Community meeting. Mathys suggested a simple chart with two columns be prepared.
- Mathys stated he hopes the committee will continue on with obtaining the figures for the marina safety and services building for individuals wishing to donate and for future use.
- James noted his appreciation for the sailing program which his children attended. He stated it was done very well.
- The “No Wake” zone and buoy placement was discussed. The current buoys are approximately 100 feet out. Van Lieshout and Smith have recently been working with the DNR on proper buoy permitting. The subject will be brought up at the Public Meeting in August. Extensive discussion was had relative to the planned public meeting on the no-wake zone. The meeting will be scheduled to provide the opportunity for the committee to explain its concerns and recommended a solution and to get public comment on the same. The Village Administrator was asked to develop a map of the harbor showing the exiting no wake zone and the proposed no wake zone.
- Safety with boats in the beach area of the harbor was considered. Klug stated that he hopes the public meeting discusses how Egg Harbor has become a very desirable destination and the concerns to continue to protect those here.

3. Approve Harbor Committee Meeting Minutes of June 22, 2011

Klug Moved to approve the Harbor Committee meeting minutes from June 22, 2011, Dunworth seconded. Motion carried.

4. Harbor Master’s Report

a. Operations Report

Smith gave the harbor operations report.

- The state of the marina is very good.
- There have been some issues with some lights; some nights lights were out. An electrician was called in and one was repaired. Four bollard light bulbs need to be replaced; they are very expensive. The bollard bulbs life should last a long time, therefore, Van Lieshout has a call into the engineer asking for the warranty on the bollards.
- Some normal wear and tear has taken place.
- The marina staff has an incredible amount of plants to care for. The staff spends many hours watering and caring for the plants. Four trees were lost and were replaced this month.
- There was a bit of a problem with the fuel pump; a nozzle needed replaced. The automatic hold had to be taken off; it is not permitted at marinas.
- Transient business is very strong. There is a lot of demand and growing demand. The boater quality and diversity coming into here is up.
- Fuel sales on week-ends are very good. The vendor has been good about delivering on the week-ends. There were 3 fuel deliveries over July 4<sup>th</sup> week-end. It was reported the marina took \$15,700 on July 4<sup>th</sup> week-end.
- Supply expense has gone up dramatically. The large volume of people visiting the beach and marina area has created the rapid increase in supplies.
- Staffing has been good up to this point. Looking back, the number of staff members is the same as in 2008. More staffing will be needed as time goes by.
- The beach use has been growing. Ten to twelve boats, more on the week-ends can be tied up and anchored there. Parking has been everywhere due to the increase.
- Van Lieshout reported there have been issues with parking on Alpine road access on both sides of the street. He did give the Alpine temporary no parking signs. No parking signs have been made up and posted for the Alpine.
- The beach bathrooms are very busy and need to be expanded. There are lines constantly at the ladies bathroom. The building is obsolete for the number of people using the beach. A minimum of 4 ladies stalls are needed and foot baths are also in demand.
- The Kayak vendor is doing very well. The people are great to work with. With the vendor and the beach activities, the volume of garbage and bathroom use is up substantially.
- The Vendor Contract was discussed briefly. Dickson discussed other local areas whose vendors resubmit annual contracts and provide their own rescue boat.
- Dickson asked Smith inform the Parks and Public Works Chairman the issues with the bathrooms at the Beach for the needs and increased usage.

b. Egg Harbor Sail Training Program

Smith Gave the Egg Harbor Sail Training Program report.

The sailing program is in its third week. Classes have been full up until this week; they lost one student this week. The current boat launch system has worked successfully. Mike Stapleton, lead sailing instructor, has done well putting together a good group of instructors. Two are professionally trained. Others have volunteered to help with instruction. Next season, hopefully more instructors will be certified. There have been very few problems. The students do get about 2 hours of sailing each day.

Marina Concerns:

- 1) Marina anniversary celebration is supposed to be in August. Someone needs to be appointed as the Chair and they need to start on this.
- 2) The slow-no wake zone
- 3) Parking issues are a problem as well. Individuals are using the parking lot for staging. Staging is being completed in the marina parking lot by landscapers and other companies. Parking longer than the permitted 20 minutes continues.
- 4) Others issues are all after hours in the marina. Smith commented that the issues after hours do get reported to the Smith. Dickson asked if after-hours staff should be considered in the 2012 budget. Van

Lieshout stated there have not been any complaints from anyone regarding the after-hours issues. It was suggested that Friday and Saturday after-hours staff may be necessary. Dickson stated the Friday/Saturday night marina staff person should be figured into the budget for next season.

5. Events for August

a. Marina Celebration

Van Lieshout reported on the progress of the marina celebration.

Suggestions for the marina celebration were the kids fishing tournament/derby; balloons; concession stand with hotdogs, brats and soda; and sailing school sailboat rides. A suggestion was made to ask individuals to open their boats up to visitors. It was suggested that the concession stand be in the Marina pavilion. Van Lieshout will take care of the gas grill and cooler. Johnson suggested he make flyer to give to tenants. Klug offered to send e-mails asking for volunteers to cook brats/hotdogs.

b. Labor Day Race

Klug reported on the Labor Day race. The Egg Harbor Yacht Club usually has food and drinks. This year Mojo Rosa's will provide pork and chicken; drinks will be provided as well. He reported there could be 20 boats or so here.

6. Administrator's Report

a. Harbor Lady

Van Lieshout reported on the progress of the Harbor Lady. Van Lieshout stated they have done everything they can to accommodate the Harbor Lady. Krauel stated he did call yesterday and gave the Marina some information. The Harbor Lady would like to be docked at the end of Birch Dock, although they have been told several times that is not possible. Krauel will again reiterate Harbor Lady cannot dock at the end of Birch. The committee discussed Harbor Lady's interest in transient space since no commitment has been made to-date. Other transients have been held off for one month and still there has been no commitment. No payment or credit card has been received to-date. Van Lieshout stated the only way he can come is if he gives us the credit card today and he is on the south wall.

7. Next meeting time and date

The next Harbor Committee meeting was scheduled for Wednesday, August 24, 2011 at 10:00 a.m. at the Paul J Bertschinger Community Center in Egg Harbor.

8. Adjournment

Dunworth Moved to adjourn the meeting at 11:40 a.m., Cammack seconded. Motion carried.

Reported by,  
Kelly A Popp, Deputy Clerk