

## **Village of Egg Harbor Regular Board Meeting Minutes**

Monday October 10, 2011 6:00 p.m.

Paul J. Bertschinger Community Center

**APPROVAL PENDING**

Present: President Nancy Fisher, Barbara Cammack, Bob Dickson, Paula Cashin, Bruce Hill, Joshua Van Lieshout, and Pat Gureski.

Also Present: Tom Kispert, Jessica Bongle, Peter Devlin, Brian Frisque, and Kathy Navis

### Pledge of Allegiance to the Flag

1. Approval of the Agenda Dickson moved to approve the agenda as posted, seconded Cammack.
  
2. Approval of Minutes September 12, 2011 Village Board meeting  
Fisher moved to approve the Minutes of the September 12, 2011 meeting as amended, seconded Cashin. Motion passed unanimously.
  
3. Open Session (10 Minutes) JVL Oct 20 Coastal Management will be in Door County along with Federal group will look at the bio improvements at the marina. Bruce Hill arrived at 6:08 p.m. Van Lieshout displayed a sign that will be posted explaining the permeable pavers improvements at Beach Park.  
Fisher thanked Elaine Penpek and volunteers who conducted the book sale on Saturday.  
Fisher reminded the board of the clerk-treasurer's retirement party on Friday at the Alpine.  
Cammack stated she sat at a booth during Pumpkin Patch for the dog park donations and provided information to persons who asked about the park.

4. Introduction of new Clerk-Treasurer Jessica Bongle was introduced to the board.

### 5. Village Officers and Commissions

#### a) Village President

a. Ordinance Amending Code 96.03 Regulation of Firearms and Weapons Hill referenced the map and asked what the criteria used for permitted firearms area was. Van Lieshout stated contiguous ownership and large blocks of land with woods and brush. Additions were made to the list of public buildings in section 4.2. Hill moved to approve the ordinance 2011-02 with the amendments to section 4.2 (5) to include restrooms, pavilion and add (9) in 4.2 to state Peg Egan Performing Arts Center. Motion passed unanimously.

b. Ordinance Regulating Temporary Storage Units Hill questioned A1 for single family residences with only one driveway. Board consensus was to strike A.1. that stated, "The unit shall be placed in the driveway or other paved surface". Cammack moved to approve Ordinance 2011-03 striking item 1 in section A., seconded Fisher. Motion passed unanimously.

c. Budget 2012 Announced that the Joint Board meeting of October 12 and the budget workshop on October 24 to work on the budget in detail. Fisher asked committee chairs who do not have separate fund spreadsheets to present a written paragraph for what their committee is requesting.

d. Pumpkin Patch Review Fisher stated the weekend was successful and was pleased how well Public Works personnel handled clean up and that Josh Van Lieshout was present throughout both days. Fisher stated she had a conversation with a few Business Association board members and suggested a meeting in February including the Village board members and Business Association board members to discuss expanding the event. Dickson stated the signage was very helpful to make the event run smoothly. Van Lieshout stated there were four County Sheriff's deputies on duty during a greater portion of the event. There are only a few small sign issues that need to be worked out.

b) Administrator

a. Recap of September 29 2011 storm damage and response Van Lieshout stated power outages happened at various times throughout Thursday. The issues we faced on Friday were we had some delay making contact with the County Emergency Team. We opened the Paul J. Bertschinger Community Center both Friday and Saturday until 6:00 PM for shelter and Wi-Fi access. The Public Works personnel worked long hours to make repairs and clean up.

The backup generator at the main lift station decided to fail. Our crew was able to deal with that and monitor the White Cliff station. On the most part the crews handled the emergency to the best of their ability but the Village could use another backup generator.

Cashin suggested the Public Works personnel be recognized for their dedicated service.

b. Report of code enforcement activities Van Lieshout stated he doesn't have any other than the minor Pumpkin Patch issues.

The Mathew House remains open as does the Hurckman issue.

c. Shorewood Road At the last Village board meeting the Village began a legal process for a road way that was thought to be public for many years. Communication was initiated with Mr. John Hurckman to attempt to prevent lengthy litigation. Van Lieshout met with Hurckman in person who proposed the Village would agree to a 25' wide strip down the center of Shorewood Road to provide access to the Bay and split the cost of a split rail fence at both sides of the right of way. At the beginning of the road and at the high water mark gates would be installed.

A quit claim deed is suggested by both parties for the Village to not have any interest outside the 25' wide corridor.

A quit claim deed is suggested by Hurckman for Hurckman and Cooper to not have any interest in the area within the 25' corridor.

The issue is how people are using the strip.

Hill stated if a person who owns the property materializes, then the quit claims deeds would be void.

Fisher objects to the gates. Cammack questioned whether the board needs to cost-share in split rail fence.

Fisher requested Public Works and Van Lieshout mark the road with paint and take photos after marking the 25' corridor for the Village board members to view.

Hurckman as of this date has not taken down the split rail fence that he had already built.

Dickson stated if the split rail fence comes down at the water end, the Village would then be able to preserve the 25 foot corridor that it had before.

Fisher stated Hurckman needs to comply with the violation of building the split rail fence without a permit.

Fisher stated the Cooper's need to be included in the negotiation.

e. Tourism Zone Commission Meeting Van Lieshout reported the next meeting is either the 19<sup>th</sup> or 20<sup>th</sup> of October.

f. Egg Harbor Business Association Board Meeting

Fisher stated at the September 28<sup>th</sup> Egg Harbor Business Association Fall dinner the new board was elected and Van Lieshout was elected as a board member.

Van Lieshout stated down the road there will be effort made by the Business Association to develop a business plan which gives us the tools we need to achieve the objectives of the association.

c) Administration Committee

a. Comments and remarks from Committee Chair

Fisher stated the Administration Committee has not met and will plan a fall meeting after this meeting.

d) Plan Commission

a. Comments and remarks from Committee Chair Fisher stated the Commission talked about the two information kiosks; spoke with board of Main Street Shops and discussed somewhat the conversion of the driveway into the complex as a public road.

Fisher stated Miles Amorelli was also in attendance and brought the display of the fish bike rack.

Fisher stated The Plan Commission will be asking for \$10,000 in the 2012 Budget.

b. Approval of certified survey maps for a lot located in Government Lot 1, Section 34, T. 30N., R.26E.,

in the Village of Egg Harbor containing 1.460 acres Brian Frisque indicated where each lot is located. Fisher moved to approve the CSM, seconded Dickson. Motion passed unanimously.

c. Approval of certified survey map for a lot located in Government Lot 1, Section 34, T. 30N., R.26E., in the Village of Egg Harbor containing 1.001 acres Frisque stated this lot would include the shore access easement currently known as an outlot. The lift station at Mariner Road does not have the correct amount of footage for the lift station. The current easement is too small at 20 X 30. This CSM will give the Village back the 40 feet that it should be.

Fisher moved to approve the CSM for lot No. 1 of 1.001 acres, seconded Cammack. Motion passed unanimously.

e) Joint Fire Commission Report

a. Comments and remarks from Board Representative Cashin reported that the Fire Station No. 1 construction is started. The Fire Chief asked about a gas detector replacement that may cost an additional \$1900. Dick Sandretti is working on the joint budget and will have it ready for the Joint Board meeting. The Fire Commission meeting is Tuesday October 11. Cammack will be in attendance representing the board.

f) Ad Hoc Committee on Joint Fire Station

a. Comments and remarks from Committee Representative Dickson stated the construction is moving forward.

g) Harbor Committee

a. Comments and remarks from Committee Chair - Dickson reported the Committee is trying to get Mike Neal to attend the meeting for discussion on a safe harbor development. Two more areas were converted into permanent slips for the coming year.

b. Presentation of Marina 2012 Operating Budget Dickson referenced the proposed budget and proposes to not raise slip rates for the next year due to the economy as was suggested in the financial plan.

h) Public Art Committee

a. Comments and remarks from Committee Chair Cammack stated the Peninsula Pulse promoted the public art at the Peg Egan Performing Arts Center and how the art scene is developing throughout the Village.

i) Parks and Public Works Committee

a. Comments and remarks from Committee Chair

No comment

j) Utility Committee

a. Report of Committee Chair Cashin reported the committee did not have a quorum in attendance. Tom is submitting the specs to DNR for the White Cliff Lift Station reconstruction and the bids are scheduled to be opened October 19 at 9:30 for approval by the Board on October 24. The REU appeal for a refund that Lisa Van Laanen requested was denied but the property REU was reduced from 1.5 to 1.0. Discussed entailed an effort to get more income would be the extension of the mains to those areas that are not currently being served.

Two reps from Heritage Lake appeared at the meeting to discuss extension to Heritage Lake Resort complex.

Paul is looking to iPhone usage to hook up to the SCADA system to get it back on line when it needs service.

b. Resolution approving Equipment Replacement Schedule

Van Lieshout introduced the updated Major Equipment Replacement Schedule.

Fisher brought up the discrepancy between the cost of the crane truck listed on the Major Equipment Replacement Schedule at \$35,000 versus the Sewer budget Capital stating \$65,000.

Hill looked at the items on the schedule that exceeded the service life and wants to know what the annual cost of maintenance on the objects are. Consensus of the board was to bring the resolution back in November after looking at these issues.

c. Presentation of Sanitary Sewer 2012 Utility Budget

d. Sanitary sewer extensions

e. Main lift station generator Van Lieshout stated at the date of the storm the generator at the main lift station failed. The generator replacement cost is estimated at \$55,000. The unit is 26 years. The board asked for cost estimates to consider at the meeting of the 24<sup>th</sup>.

Kispert stated the WDNR has approved the specifications for the White Cliff Station generator and this would be similar or the same.

k) Clerk Treasurer

a. Budget year to date and other financial reports The reports were presented and Gureski responded to questions of the Board.

6) Compliments and complaints Nothing.

7) Open Session Fisher referenced the letter from the U.S. Postal Services with the intent to do an audit of needs.

Fisher also referenced the Egg Harbor Business Association balance sheet for the previous year as well as the communication from the Historical Society open meeting.

Fisher outlined the October 24 agenda for the main generator and white cliff lift stations, then a closed session for wages and benefits, and then come back to open session on the fund budgets.

8) Adjournment Fisher moved to adjourn at 10:09 p.m., seconded Cammack. Motion passed unanimously.

Recorded by, Patricia C. Gureski, Clerk-Treasurer