

Village of Egg Harbor
Village Board Meeting Minutes
Monday, April 9th, 2012 at 6:00 PM
Paul J. Bertschinger Community Center
7860 Hwy 42, Egg Harbor, WI

Present: President Nancy Fisher, Barbara Cammack, Bob Dickson, Bruce Hill, Paula Cashin, Joshua Van Lieshout and Jessica Bongle

Also present: Stephen Kastner, Christie Weber, C.N. Warwick, Jim Peterson, Mary Martin, Trissa Crowley, Mary Ann Scherer, Clarence Scherer, Joe Smith, Cecily Gray, Lynn Kaczmarek, Jan Luser, Robert Mueller, Peter Devlin, Paul Denis, Del Herrbold, Tom Kispert, Craig Sachs, Jack Gray, Judith Ort and others.

Fisher called the meeting to order at 6:00pm.

- 1) Approval of the Agenda
Hill moved to approve the agenda as presented, seconded by Cashin. Motion carried.
- 2) Approval of Minutes: March 12, 2012 Village Board Meeting
Cammack moved to approve the minutes of the March 12, 2012 Village Board meeting as amended, seconded by Hill. Motion carried.
- 3) Open Session
Steve Kastner reported he started a petition online, has about 500 signatures. He presented the petition to the Board. He reported the building could easily be restored to a functional property. He read a letter from Martha Egan.

Christie Webber thanked the Board for having an open session on the great historical icon within the Village. She talked about Heritage Tourism. She reported Door County has worked hard on promoting this tourism avenue. She reported the foundation could be easily repaired. Progressive is being green and saving what is there. Ongoing costs needs to be taken into consideration as well.

C.N. Warwick inquired about the equipment auction.

Fisher congratulated Kelly Popp, Deputy Clerk- Treasurer on her designation as a Wisconsin Certified Municipal Clerk from the Wisconsin Municipal Clerks Association.

Fisher talked about an invite she received from Northeast Wisconsin Technical College for a Community Meeting to be held at the Sturgeon Bay Campus on Monday, April 16th from 8:00-10:00 a.m. She encouraged the Trustees to attend and asked Van Lieshout to place the invite on the Village web-site.

Fisher thanked Scherer for bringing the Habitat for Humanity Restore E-Waste notice to the attention of the Board.

Fisher stated the Door County Humane Society thanks the Village for the \$500 donation for 2012.

4) Village Officers and Committees

a) Village President

a. Election Results

Fisher congratulated and thanked the three people that ran for Village Trustee: Paula Cashin, Joe Smith and Bruce Hill. She thanked the winners and returning Trustees. Fisher thanked the Election Workers.

b. Paul Denis – 2011 Audit Report

Fisher introduced Paul Denis from Schenck. Denis walked through the Management Letter with the Board. Fisher read the sentence on page 2; “We noted no significant transactions entered into by the Village during the year for which there is lack of authoritative guidance or consensus.” Hill asked about the four deficiencies, he asked Van Lieshout if there is a plan in place to correct those. Van Lieshout answered yes and purchase of a different software system will help with those deficiencies.

c. Status and disposition of Village property at 7740 Highway 42

i. Opportunity for Village Property Owners to speak

Fisher reported Craig Sachs from McMahon Associates will make a presentation on his findings for the property. Sachs reviewed his report for the Board. Sachs reported his recommendation to the Board is to demolish the building and preform a new construction.

Fisher addressed Steve Kastner and asked him to justify a couple of comments he published in his Mar 20th post in Door County Style Magazine. Kastner answered.

Jim Peterson spoke on behalf of the Egg Harbor Historical Society (EHHS). He reviewed the statement prepared by the EHHS title “Statement Regarding Village Proposal for Structure at 7742 Egg Harbor Road” dated March 27, 2012. . He reported the EHHS would ask that a third party in historical building expertise be utilized to complete a report similar to McMahon’s.

Mary ‘Casey’ Martin gave a brief review of her life history to show her connection to Egg Harbor. She stated the concept is a good one, the price the Village paid is excellent and the location is a great. She encouraged the Village Board to take their time and thoroughly look at the building and the options. She quoted some statistics about the attendance to Historic spots have increased. She asked what the cost is for demolition, McMahon’s report and what the cost for the total project is. She ended with a poem.

Trissa Crowley reported she only signed up to ask questions and she currently has none.

Mary Ann Scherer reported that the property was not appraised prior to purchase. She reported on how things went with the negotiation of their property.

Lynn Kaczmarek would like to see the Village get an opinion from a Historical expert.

Jan Luser reported she has not heard any reason other than sentimental to rehabilitate the building. She is in favor of tearing it down.

Bob Mueller reported he was Fire Chief for many years and it was a fire hazard then, nothing has changed, take it down. He would like to see public restrooms in the new building. He reported the cost to bring the building up to fire code alone would be high.

Fisher thanked everyone for their communications and respect.

Cammack reported local fire fighters are agreement the building is a fire hazard.

Cashin referred to the email from the County Health Sanitarian. He is in agreement with demolition.

Dickson stated it was a rundown building for a long time. He is not opposed to having a Historical expert take a look at the building and complete an analysis.

Hill stated we need to look at the bigger picture and keep the eye on the goal. He is committed to the project. The numbers just don't work for that building as a business. He would like the blight gone by either demolishing it or rehabilitation of it. Hill stated the Village is not demolishing a building; they are cleaning up a mess from the previous owners.

Fisher does not see the how a new multi-purpose Village center could be done with repurposing the existing building. She noted we have all the other amenities with in the Village and now we would like to add the mental stimulation and gathering place. There is no such thing as stasis, if we aren't moving forward we are going back.

Hill talked about honoring our Village by building something that would match and enhance the character of our Village.

Van Lieshout presented the two quotes he received for demolishing the building. He reviewed the information and numbers. Hill reported he spoke with both of the contractors prior to the bids. The disposal needs to be done by taking the items to a disposal sight. Fisher moved to proceed with the demolition of the Village property at 7740 STHY 42, seconded by Cashin. Dickson stated he doesn't see the problem with holding off on the demolition until a Historical analysis can be completed. Fisher asked if there is a timeline he has in mind. He suggested 90 days. Fisher called the question. Motion passed by a vote of 4 ayes and 1 no.

Fisher moved to accept the bid from Polich Excavating and Plumbing for \$12, 700 with the Tipping fees being billed directly to the Village, seconded by Hill. Motion carried.

d. Appointment of Fred Anderson for Tourism Zone Commission - 2nd Commissioner to represent Village

Fisher moved to nominate Fred Anderson as second Commissioner to represent the Village for the Door County Tourism Zone Commission, seconded by Dickson. Motion carried.

e. Preparation for the Joint Village and Town Board Meeting on April 25, 2012

Fisher presented and reviewed a list of items she came up with for the Joint meeting. Del Herbold made a presentation on the renewal for the Fire Department Insurance. The only change is the increase in coverage for the new building.

f. Well Testing in 2013 with Door County Environmental Council

Fisher reported on the additional information she obtained about the Well Testing program. Fisher reported something should be submitted by the end of June to let them know the Village is interested in participating in the program for 2013.

g. “Buy Local” Resolution

Fisher reported she is on the buy local sub-committee for Government’s and Non-Profits. She would like the Village to complete a resolution similar to the Kewaunee County sample for the May meeting if the board is in agreement.

h. Northern Door Fire District meeting report

Fisher reported the minutes from the March 15th meeting are in the packet. The next meeting is scheduled for May 29th. Fisher reported that as an elected official she was in the minority at the meeting. Fisher commended the Egg Harbor Fire Department for having a well-organized and transparent budget. Cammack asked Van Lieshout as to why Baileys Harbor and Jacksonport are not interested. Fisher reported that if they chose to not enter at the beginning, they still will be offering mutual aid and may see the benefits of the District in the future. Hill asked if anyone has talked about a target date for a Performa Profit and Loss for the entity. Hill suggested combining all the budgets onto one spread sheet to get an idea of what the total dollar amounts are. Hill volunteered to complete this spread sheet if the information is provided to him. Fisher asked Hill to attend the May 29th meeting.

i. PEPAC report correspondence from Lundahl

Fisher reviewed the memo from Lundahl in regards to all the events taking place at Peg Egan for the summer. Dickson asked if there is a website or electronic venue where the schedule is posted. Van Lieshout stated it is on the Peg Egan face book page and the Egg Harbor Business Association website. Cammack inquired if other fine arts organizations would be allowed to speak prior to the Peg Egan performances. Fisher reported she sent an invitation to those organizations inviting them to attend two performance dates to speak for two minutes prior to the start of the performance.

b) Administrator

a. Report of code enforcement activities

Van Lieshout reported there are no new activities to report on.

b. Liquor License returned to the Village from Jersey Shore Pub

Van Lieshout referred to the letter for Attorney Vande Castle. He quoted the two options the Village has to not re-issue the license at renewal. Hill stated Vande Castle letter does not address the topic of awarding the License. Van Lieshout stated the criteria for denying an application could also be used to determine the awarding of the license. Fisher would like the list of criteria prepared and discussed at the May Village Board meeting, presentation from the prospective applicants for the June meeting and award the new license at the July meeting.

c. Code violations – Mariner sign

Van Lieshout reported when he spoke to Jim Smith at Pinkert Law Firm in March, they agreed to cover the sign. It has not been covered to date. Van Lieshout called Smith this morning and if it is not covered Thursday, April 12; he will instruct Public Works to cover it with a sheet of plywood.

d. Parking Survey status

Van Lieshout reported Brian Frisque should have a report completed by the end of this week.

e. Highway 42 closure for Pumpkin Patch

Van Lieshout reported the Egg Harbor Business Association (EHBA) is not 100% in favor of the closure. Deb Merkle talked on behalf of the EHBA as Pumpkin Patch Chairman. She stated one concern is the Market Street intersection and the other concern is how to relay to the business owners and enforce that the road is for foot traffic and not expansion of their offerings on that day. Fisher would like guidance from EHBA in the issue as it is their festival. Merkle asked about the cost of manning this detour. Van Lieshout stated Pumpkin Patch is at maximum attendance and for safety reasons the road closure needs to be looked at. Dickson recommend trying the closure for a year to see what happens.

f. EHBA March 13, 2012 meeting report

Van Lieshout answered the question from Cammack.

g. Final resolution authorizing and approving real estate purchase and execution of final closing documents

Fisher moved to approve Resolution 2012-07 Authorizing and Approving Real Estate Purchase, seconded by Cammack. Motion carried 4 to 1 with Dickson opposing.

h. Authorizing resolution for the borrowing of \$525,000 for capital projects

Fisher moved to approve Resolution 2012-08, seconded by Dickson. Motion passed by a vote of 5 ayes and 0 nays.

i. On call training

Fisher reported the Sherriff's department called her during the last storm in regards to an alarm sounding at the Marina. Fisher would like to see the on call employees for the Utility be trained to address the Marina alarms as well. Van Lieshout reported this will be discussed at the next all staff meeting. Fisher asked Van Lieshout to ensure that an updated list of the on call numbers be sent to the required people.

c) Administration Committee

a. Comments and Remarks from Committee Chair

Fisher reported the committee has not met since the March meeting. She has corresponded with Steve Smith from SSentinel Services via email stating the committee would like to meet with him to discuss the consulting agreement for the upcoming season. Fisher stated this will be done in May along with a pre-review for the Administrator.

d) Plan Commission

a. Comments and Remarks from Committee Chair

Fisher reported the March meeting was later than the normal due to schedule conflicts.

b. Multi Family density standards

Fisher reported on what was discussed at the last meeting.

c. MU-Downtown Planning Project

Fisher reported everyone's home work is completed to help with the MU District Planning. There will be a meeting on May 21 & 22 with JJR to get this process moving.

e) Joint Fire Commission Report

a. Comments and Remarks from Board Representative on the March 15, 2012 meeting

Cashin reported on the March 15th meeting.

b. Select Trustee for attendance at the next meeting April 11, 2012

Hill volunteered to attend this meeting.

f) Harbor Committee

a. Comments and Remarks from Committee Chair

Dickson reported there was no meeting for March

b. Email from Marina Manager

Dickson reviewed the memo from Krauel. Dickson commended Van Lieshout and the Village employees for the job well done on the Marina Building. Fisher commended Krauel on a job well done as a first responder when she aided a fisherman who broke an arm when hauling out an ice shanty.

g) Public Art Committee

a. Comments and Remarks from Committee Chair

i. Public Art Reception

Cammack reported on the Art Reception. Van Lieshout reported the file went to the printers today.

h) Parks and Public Works Committee

a. Comments and Remarks from Committee Chair

b. Project Updates

i. STH 42 Beautification Project

Hill reported no bids were received for the Pocket Park project. Van Lieshout and Hill have talked to a couple of local contractors.

ii. Beach Restrooms

Hill reported this project is moving along nicely.

ii. Trail Mapping and signage

Hill reported the committee approved the design of the signs to mark the trails. Van Lieshout reported the signs were ordered today. Hill reported the Fire Department sign is up and work on the Village signs started today.

Fisher presented an email from a Village residence asking for trees and/or bushes to be planted by the Fire Station to block that view from his condo.

Cashin asked if there was a plan to clean up the walking trails on South Trail as they are a mess from the brushing the County completed. Fisher stated the trail parallel to County Rd G needs some work as well. Van Lieshout will notify Public Works.

i) Utility Committee

a. Comments and Remarks from Committee Chair

Cashin reported the below items will be discussed at the upcoming meeting.

b. Sewer Connection Ordinance

Fisher asked Kispert about the 150 gal/day expected daily flow per REU water usage calculation. Dickson inquired about the formula; he, would like a more in-depth explanation in order to make a decision.

c. Microbrewer discharge into municipal sewer

Cashin reported the discharge will be monitored at couple of locations.

d. Audit of WWTP usage

Cashin asked Van Lieshout to look at the cost for the last Audit; this may be completed in 2013.

j) Clerk/Treasurer

a. March 2012 and other financial reports

All questions were answered. Cammack asked about the payment to Boettcher Communications.

b. Civic Systems software costs and implementation

Van Lieshout reported the software the Villages utilizes for money management was looked at in January. Van Lieshout talked about the benefits of the Civic Systems software. Cammack moved to purchase the Civic Systems software, seconded by Hill. Motion carried.

5) Compliments and Complaints

Hill thanked Van Lieshout, Jess and Kelly for the considerably improved meeting packets.

Van Lieshout reported Cellcom is running fiber optic lines within the Village.

Dickson commented on the Monthly Office Tracking report included in the packet. It is good to see what all takes place day to day in the office.

6) Open Session

7) Adjournment

Fisher moved to adjourn at 8:42 pm, seconded by Hill. Motion carried.

Recorded by:
Jessica Bongle
Clerk-Treasurer