

Village of Egg Harbor
Village Board Meeting Minutes
Monday, December 10, 2012 - 6:00 P.M.
Paul J. Bertschinger Community Center
7860 STH 42, Egg Harbor Wisconsin

Call to Order and Roll Call

Those in attendance were; Nancy Fisher, Bruce Hill, Paula Cashin, Robert Dickson, Joe Smith, Josh VanLieshout, Lynn Ohnesorge, Michelle Anderson, and 6 visitors.

Fisher called the meeting to order at 6:00 p.m.

Pledge of Allegiance

1) Approval of the Agenda

Motion made to approve the agenda as amended by Hill, second by Dickson, motion carried.

2) Approval of Minutes: November 12, 2012 Village Board meeting minutes

Motion made to approve the November 12, 2012 Village Board Meeting minutes as amended by fisher, second by Hill, motion carried.

3) Open Session (10 Minutes)

Bill Bertschinger Thanked the board for changing speed limit on South Trail, commented on the grease trap maintenance ordinance, and requested the Village to create an ordinance to prohibit people that aren't Alpine guests from parking at the Alpine.

Fisher Thanked the Parks & Public Works department for the Holiday decorating throughout. The trustee listing on our website needs to be updated and our email list needs to be cleaned up.

Election info for board candidates needs to be added to the website. Fisher also requested the outgoing telephone message be re-done to be quicker & peppier.

4) Amy Zacharias, Action Appraisers

Department of Revenue now requires assessors to follow the uniform standards of professional appraisal practice – USPAP. The new annual assessors report is required for 2014.

5) Village Officers and Committees

a. Village President

i. Appointments: John Heller to Plan Commission to fulfill J. Smith term

Fisher motioned to approve John Heller to the Plan Commission, Hill seconded, and motion carried.

ii. Peg Egan 2013 Schedule

Terry Lundahl presented a tentative list of performers for the 2013 season.

iii. Planning for 2/11/13 meeting with Ehlers

Todd Taves from Ehlers will be meeting with us on February 11, 2013 to discuss future capital projects and funding.

b. Plan Commission

i. Comments and Remarks from Committee Chair

Patricia Shoppe had several business owners at the last Plan Commission meeting in support of the expansion. DeGrange fence doesn't comply with the Village ordinance.

ii. Multiple Occupant Ordinance

January meeting will discuss the multiple occupant ordinance and bring it to the village board in Feb.

- c. Northern Door Fire District Exploratory Committee
 - i. Comments and remarks from Board Representative
 - 1. Report from 12/4 Meeting Agreement for collection and expenditure of initial funds
The committee has decided to split into two sub-committees to deal with the budget and equipment.
 - 2. Approval of: Intergovernmental Agreement to Establish Funding for a Northern Door Joint Fire District Exploratory Committee
Motion made to approve the Intergovernmental Agreement to Establish Funding for a Northern Door Joint Fire District Exploratory Committee as presented by Fisher, second by Cashin, motion carried.
- d. Administration Committee
 - i. 90 Day Review w/ Lynn Ohnesorge and Michelle Anderson
VanLieshout is impressed with Anderson and Ohnesorge but does see a need for some shift of responsibilities and duties so that we can better play on their individual strengths. This can be discussed at the next Administrative Committee meeting.
- e. Joint Fire Commission
 - i. Comments and remarks from the Board of Trustee's Representative
Cashin reported on the LOSA program, DOT truck inspections, and truck repairs.
 - ii. Select a Trustee for attendance to the next mtg. on 12/20/12.
Cashin will attend the next Joint Fire Commission meeting.
- f. Public Art Committee
 - i. Comments and remarks from Committee Chair
No meeting last month
- g. Parks and Public Works
 - i. Comments and remarks from Committee Chair
No meeting last month
- h. Harbor Committee
 - i. Comments and remarks from Committee Chair
Dickson reported that five people declined a slip this year. We will be sending a diver down by the gas dock area to take a look at the steel piling. We need to see how deep they are for possible dredging. We will also be extending the wood skirting on the dock.
 - ii. Water level issues and planning
The Village engineer is involved with the issue of a Marina neighbor and his concern that the marina has caused sandbars in front of his property.
- i. Utility Committee
 - i. Comments and remarks from Committee Chair
A letter will be going out to Utility customers whose REU's went up. Plant has seen an increase in business due to a busy summer. Liberty Square had to deepen their well, 3rd or 4th business to do so over the last several years. McMahon will be collecting data regarding wells in the Village.
 - ii. Review of fats, oils and grease rules
Grease trap cleaning was discussed and will continue to be discussed at the committee level.

j. Administrator

- i. Report of code enforcement activities
- ii. Code violations
 1. Rosenberg property razing
Rosenberg will be served.
 2. Nevins property
Fisher stated there was hunters on the Nevins property and requested that VanLieshout write a letter regarding firearms ordinance.
- iii. Approval of Agreements
 1. Dragonfly Talent/Terry Lundahl for Peg Egan Performing Art Center Management Services and Sunset Concert Series
This contract will be revised by Lundahl and VanLieshout and brought back at the January meeting. Motion made to approve the agreement for Dragonfly Talent/Terry Lundahl for Performing Art Center Management Services and Sunset Concert Series by Hill, for a term of January 1, 2013 through December 31, 2013 in the amount of \$1,667.00 per month, noting that it will be revised at the January meeting, second by Dickson, motion carried.
 2. Mark Richard, for animal control services
Motion made to approve the agreement for Mark Richard for a term of January 1, 2013 through December 31, 2013 in the amount of \$100 per month, for animal control services as amended by Fisher, second by Smith, motion carried.
 3. EHBA Marketing and Community Promotion Services
Motion made to approve the agreement for EHBA Marketing and Community Promotion Services as amended by Fisher, for a term of the signing date through December 31, 2013 in the amount of \$10,000 plus \$100 for each transient merchant license issued, second by Hill, motion carried.
- iv. Parking Tickets
The Village issues \$15 Tickets to parking violators.
- v. Lake Michigan Coastal Flood Study
Meeting on Tuesday January 29 by the County Planning Department.
- vi. Next newsletter
VanLieshout requested newsletter materials by January 15th from committee chairs.
- vii. Report of daily operations and office management update
 1. Civic Systems implementation
Interface issues have been resolved. November reconciliation is completed.
- viii. Cowles Center Project
VanLieshout discussed the timeline of the Cowles Center Project.
- ix. Tourism Zone Commission Report
TZC is busy actively pursuing enforcement for all levels of delinquency. Commission chose not to pursue an active role in the legislative changes taking place down in Madison. The Commission is projecting revenues up by 2% for 2013.

- x. EHBA Report
EHBA is revising their vision and mission. Hwy closure is in place for upcoming festival. Joint Town meeting in February will include Hwy closure for Pumpkin Patch.

- k. Deputy Administrator, Clerk/Treasurer

- i. Financial reports, budget year to date
Fisher now has the capability to electronically approve checks. The new Coastal Byways kiosks will be placed at Harbor View Park and by the Bertschinger Center or the new Cowles Center. Committee's should continue to get detailed financial reports but the Village Board would like to see a summary.
- ii. Spring Election (April 2013)
Nomination papers are due Jan. 2nd and to date 2 nomination papers have been turned into the office.

- 6) Recommend motion to MOVE INTO CLOSED SESSION per 19.85(1)(e) for discussing strategies for bargaining reasons pertinent to territorial and utility expansion, purchase of property, and bargaining intergovernmental agreement for fire protection services; and 19.85(1)(c) considering performance evaluation of the Administrator.

Fisher moved that the Village Board move into closed session at 8:08 p.m., second by Smith, roll call vote, motion carried.

Return to open session at 9:03 p.m.

- 7) Correspondence

- 8) Open Session (10 minutes)

- 9) Adjournment

Motion made to adjourn at 9:04 p.m. by Smith, second by Cashin, motion carried.