

**Village of Egg Harbor
Utility Committee Meeting
Wednesday December 16, 2015 at 10:00 a.m.
Paul J. Bertschinger Community Center
7860 STH 42, Egg Harbor, WI 54209**

1. Call to Order and Approval of the Agenda

Heller called the meeting to order at 10:00 a.m. Those in attendance were: John Heller, Adolf Walser, Tom Prohl, Steve Carlson, Paul Peterson, Art Meyer, Michelle Anderson and Ryan Heise. Also in attendance was Tom Kispert. Heise recommend sticking items 6 and 7 from the Prohl move to approve the agenda as presented, second by Walser, motion carried.

2. Approve November 18, 2015 Utility Committee Meeting Minutes

Prohl moved to approve the November 18, 2015 minutes as presented, second by Walser, motion carried.

3. Open Session (Limited to Ten Minutes)

A letter was received from Lisa Van Laanen regarding seasonal occupancy. Heise will respond to the letter. The committee also discussed what seasonal status means.

4. Grease trap discussion

Heller reported on the latest grease trap cleaning program. Heller and Meyer joined the pumper for the last pumping. Heller suggested having an in-house meeting, continue to monitor and/pump grease traps, a study of each individual properties grease trap and plumbing situation, as well as go over the best practices with them. Heller suggested writing a letter to Mojo's and Shipwrecked regarding compliance. Motion made by Prohl to request staff or outside vendor to perform inspections of grease traps and to have staff present at the inspections, and to require grease trap cleaning on an as needed basis, second by Carlson, motion carried. Motion made by Prohl for staff to issue a letter of concern to mojo's and Shipwrecked that they are not in compliance with the village code and request a plumber do an inspection and staff be present during said inspection, second by Walser, motion carried.

5. Hauler Letter

A letter was presented and discussed with the committee regarding hauler reporting discrepancies. Motion made by Heller to approve the hauler letter as amended, second by Prohl, motion carried.

6. Landmark sanitary sewer discussion

7. Action as may be required from closed session

8. Next Meeting Time and Date

January 20, 2016 at 10:00 a.m.

9. Adjourn

Motion made by Heller to adjourn at 11:18 a.m., second by Prohl, motion carried.