

Egg Harbor Joint Fire Commission Meeting Minutes
Thursday, April 21, 2022- 6:00 PM
Bertschinger Center
7860 State Hwy. 42, Egg Harbor, WI

1. Call to Order

Petersen called the meeting to order at 6:00 p.m.

Commissioners present: James Petersen, Jeremy Schopf, Clarence Scherer, Pat Gilday, Mack Bonk and Bill Edwards

Commissioners absent: None

Staff present: Fire Chief Justin MacDonald, Assistant Fire Chief Jason Staats, EMR Crew Chief Dale Wiegand and Lynn Ohnesorge.

Municipal representatives present: Steve Schopf

2. Pledge of Allegiance

3. Approval of Agenda

Scherer moved to approve the agenda, second by Gilday, motion carried.

4. Review and Approve Minutes from February 17, 2022 and March 10, 2022

Scherer moved to approve the minutes from February 17, 2022 with corrections and March 10, 2022, second by Edwards, motion carried.

5. Open Session – 10 Minutes

6. Review of Bills from February/March 2022

7. Fire Chief Report

- See report attached.
- Have not received all the wildland boots or shields for new helmets. They should arrive shortly.
- Caitlin Chartier finished fire fighter training and can start as a fire fighter immediately since she is over 18 years old.
- Jasper Staats finished fire fighter training and can do some fire fighter work. He can't go into a burning building because he is under 18 years old.
- Both Jasper & Caitlin also completed driver operator training in Brussels.
- They received a large shipment of the boots, but the manufacture date was "2020", so they refused the shipment because they didn't want any gear that was two years old. They worked with the vendor to make sure they received boots that were in compliance.
- The Fire Chief has two more people interested in joining the fire department.
- **Petersen:** Asked the Fire Chief if everyone in the department was happy with the turn out gear.
- **Jason Staats:** The new turn out gear fits phenomenally, there is a lot of room to move, squat, and bend.
- **Wiegand:** There is very good padding on the knees. This is really important. They have had a lot of comments from the other departments in the County saying that it looks like very nice gear and asking where they purchased the gear from.
- **Jeremy Schopf:** What kind of boots did you order?
- **MacDonald:** Haix wildland boots. They fit like wearing a regular pair of shoes. The boots are easy on and easy off.
- **Petersen:** Are we up to date with Red Power Diesel and all the truck repairs?
- **MacDonald:** We received all the bills from Red Power Diesel. The tender out of the North station has been having issue with it shifting into pump gear. Gary Anschutz, one person that sold the tender to the fire department has done some research and took the tender town to Packer City. The brain box will need to be removed from the tender and shipped down to Illinois to reprogram it. It is out of Warranty. Gary is going to try to have them pay for some of the reprogramming.
- **Jeremy Schopf:** We have had issues with this Tender from the moment it was purchased. They thought it

was operator error.

- **MacDonald:** Packer City thinks it is programmed incorrectly at International.
- **Petersen:** How is the new number system for the vehicles working out?
- **MacDonald:** On our end it is working very well. The majority of the fire departments have made the switch to the three-digit number of the vehicles.
- **Jason Staats:** Bobby Mueller is doing the number for the vehicles and is working his way through all the vehicles. They had a plaque made to go on the dash of the vehicle showing what number it is when you are inside the vehicle. The new fire fighters got to use the fire nozzle on the fire on Mathy rd.
- **Petersen:** The Board would like to express it's thanks to Jason Staats for shepherding everything with Red Power Diesel and the trucks. A big hat's off to Jason Staats and Dale Wiegand for picking up the ball and running with it.

8. EMR Report

- See report attached.

9. Approval of Officer Appointments

- See appointment list attached.
- **MacDonald:** He sat down with each officer a week or so after he was appointed Fire Chief and asked them if they wanted to remain as ranked or what they would like to do. If the department gets more personal, they may add an officer in the future.
- The Fire Chief assigned some tasks to the officers: all equipment maintenance to Mark Bogenschutz, ladder testing, pump testing, etc. Jason Staats is going to head up the truck committee he will form to start the process of replacing engine 306. Dale Wiegand will be heading up filing all the reports and DNR grants.

Schopf moved to approve the appointment of officers as presented, seconded by Edwards, motion carried.

- **Edwards:** Who has been assigned to deal with SOP and SOG changes?
- **MacDonald:** They are going to be working on that. The goal is to get back on track in May. The Fire Chief will take the lead on this.
- **Edwards:** Have the keys to the station been turned over to MacDonald?
- **MacDonald:** Yes
- **Edwards:** Who has the second set of personal file keys?
- **MacDonald:** He will look for them.

10. Correspondence

11. Open Session – 10 Minutes

- **Scherer:** Asked the Fire Chief if he had been to the vendor show?
- **MacDonald:** Not yet that will be next week, Wednesday in Indianapolis. MacDonald, Staats, and Wiegand will be attending the show.
- **Gilday:** Asked Wiegand if he is still leaving for six months?
- **Wiegand:** No. He is going to be the state commander of the AMVETS starting June 23, 2022. He will be here but will be traveling a bit more. He will be gone five days in August.

12. Set Date, Time, Location and Agenda Items for Next Meeting

The next meeting is May 19, 2022 at 6:00 p.m. at the Bertschinger Center.

13. Adjourn

Schopf moved to adjourn at 6:27 p.m., seconded by Petersen, motion carried.

*Respectfully Submitted by,
Lynn Ohnesorge
Village of Egg Harbor
Clerk-Treasurer*



Egg Harbor Fire Department
5242 County I
Fire Chief Justin MacDonald
Cell: (920) 495-0039
Email: FFJMAC@yahoo.com

EGG HARBOR FIRE CALLS: 4

03/07/22	7313 Greening Bluff Rd.	Fire Alarm/Investigate
03/13/22	6575 Monument Bluff Pass	CO Alarm/Investigate
03/14/22	CTY E & Memorial Drive	2 Car Accident/Traffic Control, Patient Care
03/30/22	7711 STH 42	Fire Alarm/Investigate

EMR CALLS: 7

MUTUAL AID (MA) AUTO AID (AA) or MABAS RUNS: 1

03/20/22	GFD 4007 Main St. (AA)	Possible Chimney Fire/Cancelled at station
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TRAINING COMPLETED:

- March 8th EMR Monthly Meeting was held
- March 8th we conducted a Walk-thru of the Newport Resort with Fire & EMR's
- March 24th was a Department Business Meeting, New Turnout Gear was handed out and repacking of Wildland Hose Packs.

Other Training:

- Firefighter's Jasper Staats and Caitlin Chartier continued Entry-Level Firefighter Training being held in Baileys Harbor.

Other:

- Truck Checks were completed prior to each Training Night.
- Ranger was prepped for Wildland Grass Fire Season.
- Participated in Parade for Gibraltar Boys Basketball team as they headed to Madison for State Basketball.
- Firefighter Ashley Staats continues to work with the various vendors of our Turnout Gear to complete all purchases.
- Gary Bogenschutz and Matt Bader rejoined the Department.

Respectfully Submitted

Justin MacDonald
Fire Chief
Egg Harbor Fire Department



Egg Harbor Fire Department
5242 County I
Fire Chief Justin MacDonald
Cell: (920) 495-0039
Email: FFJMAC@yahoo.com

Date: April 1, 2022

To: Egg Harbor Fire Commission

Re: Fire Department Officer Appointments

Egg Harbor Fire Commission,

I submit the following personnel to be Officer's within the Egg Harbor Fire Department:

Jason Staats-Assistant Fire Chief

Mark Bogenschutz-Captain

Dale Wiegand-Lieutenant/EMR Crew Chief

Any questions can be directed to me.

Thank You

Justin MacDonald
Fire Chief/EMT-B
Egg Harbor Fire Department