

**Village of Egg Harbor  
Village Board Meeting Minutes  
February 14, 2017 at 12:00 p.m.  
Paul J. Bertschinger Community Center  
7860 STH 42, Egg Harbor, Wisconsin**

**1. Call to Order and Roll Call**

Smith called the meeting to order at 12:00 p.m. Those in attendance were Joe Smith, Paula Cashin, John Heller, Lisa Van Laanen, Ryan Heise, Lynn Ohnesorge, and Megan Vandermause. Bob Dickson was absent. In attendance from Ehlers was Maureen Schiel. Those in attendance in the audience were Bob Mueller, Bill Miller, Liz Heller, Jan Luser, TC Johnson, Pam Wegner, Jeff Larson, Kim Jensen, Kaaren Northrop, Cambria Mueller, Karen Peterson, Jim Burroughs, Jane Lautenbach, Julie Perley, Barbara Tuch, David Tuch, Judy Ortiz, Frank Kauzlarich, Claire Murphy, and Kathy Navis.

**A. Notice of Meeting**

**B. Pledge of Allegiance**

**C. Approval of the agenda**

Cashin moved to approve the agenda, second by Van Laanen, motion carried.

**D. Approval of January 23, 2017 Village Board meeting minutes**

Smith moved to approve the January 23, 2017 Village Board meeting minutes, second by Van Laanen, motion carried.

**2. Open Session (10 Minutes)**

- Cashin stated that Bob Mueller has resigned as the Sexton and the Ball Field and Cemetery committee will be meeting this Saturday morning to discuss his replacement.
- Smith thanked Bob Mueller for his service.

**3. Administrator**

**A. Door County Tourism Zone Commission**

**B. Resolution 2017-04 Authorizing The Issuance and Sale of Approximately \$2,275,000 General obligation Promissory Notes, Series 2017A**

- Maureen Schiel with Ehlers went over the resolution and the results of the sale day.
- At 10:00 a.m. bids were taken on the notes. Schiel said that 5 interested bidders were received. The winning bidder was Bok out of Milwaukee, WI with a true interest rate of 2.0923 % which came in half a percent less than estimation.
- Schiel explained that the total borrowing size that was authorized in December has been reduced by \$95,000 as a result of a premium bid that Bok provided to the Village.

- The bid tabulation form with results of yesterday's sale was included in the sale day report.
- Bok Financial Services out of Milwaukee, WI was the winning bidder with their interest rate offered over a ten year period.
- The other four bidders and the details of the bid were included in the sale day report.
- The sizing worksheet was also provided in the sale day report.
- The reason for the borrowing is for both new money and the refunding piece.
- With the premium bid offered by Bok the amount was able to be reduced from what was previously authorized.
- The principal and interest structure over a ten year period of time and results of the sale were included in the sale day report.
- With the down size in the borrowing amount and the interest rates coming in below estimate, the total cost of the borrowing was reduced by about \$80,000 compared to the presale estimates.
- Part of the issuance process was going through a ratings call with S & P and the rating report was included in the sale day report.
- The Village's rating came in at AA- status.
- Page 11 of the sale day report included an update on the one year trend of interest rates in the municipal market and interest rates have stabilized over the last couple of months and gone down since Schiel last presented in December.
- Heller asked if the interest rate is locked in for the life of the bond, and Schiel confirmed that this is correct.
- Heller stated that he would like to have the information earlier.
- Heise stated that the Village received a notice of claim for an injunction regarding the Library Community Center project, and Heise stated that he has spoken with bond counsel, Ehlers, and the Village's legal counsel about what this may mean for this particular borrow. The Village can proceed with authorizing the note because the note relates to capital improvement projects and not the library project specifically.

**Smith moved to approve the issuance of Resolution 2017-04 authorizing the issuance and sale of \$2,180,000 general obligation promissory notes, series 2017A, second by Van Laanen, motion carried.**

#### **C. Resolution 2017-03 STH 42 Closure**

- Smith stated that the Village Board discussed this issue at the last meeting and there seemed to be mixed feelings regarding the issue among the Village Board and the business community.
- Smith said that the Trustees received the results of a survey that was sent out by the EHBA in regards to the Wine Fest.
- Cashin stated that the Trustees have received eight pieces of correspondence in support of closing STH 42.
- Van Laanen stated that the Village received 10 or 11 letters.

- Smith asked Cashin if she would like to take a second to review the correspondence that was submitted, and Cashin declined.
- Smith said that he is on the fence about the issue.
- Heller stated that he believes that Smith should excuse himself from the discussion because there is a conflict of interest.
- Smith asked how he has a conflict of interest, and Heller stated that at the last meeting Smith stated that the business he works for was probably the biggest beneficiary of the road closure.
- Heise stated that he is not an attorney, but he believes that in order for Smith to have a conflict of interest Smith would need to receive a direct financial benefit for there to be a conflict of interest.
- Heller asked Smith if he receives any bonuses, and Smith said that he does not, he only receives his regular salary.
- Van Laanen stated that she believes the community is as strong as its business community.
- Van Laanen stated that last year the Wine Fest was a very big success, and since the last event she has heard a lot of verbal and written comments regarding the road closure issue.
- Van Laanen said that she feels that both sides have a strong argument.
- Van Laanen stated that she thinks the road should not be closed, and that the event could still be successful with the road remaining open.
- Van Laanen stated that she is a strong supporter of the Wine Fest and the EHBA.
- Smith asked Cashin if she would like to take a second to review the letters.
- Cashin said that her initial reaction from the very beginning was not to close the road, and she felt that the whole event should take place at the Peg Egan.
- Cashin said that this was her initial reaction last month, and she still feels this way.
- Heller asked if some options could be explored.
- Heller said that the first option is to close the road like last year.
- Heller stated that the second option is to close the street off at Main Street Market and divert the traffic up Church St to E to 42.
- Heller said the third option is not to close off traffic, but to regulate crossing at Shipwrecked, Main Street Market, and Greens N Grains.
- The fourth option is to hold the event at the Peg Egan center.

**Heller moved not to support Resolution 2017-03 STH 42 Closure, second by Cashin. The Trustees voted, Cashin aye, Heller aye, Van Laanen, aye. Smith nay.**

#### **D. EHBA Request Update**

- Heise stated that at the last meeting the EHBA had asked for an additional \$10,000 of funding, but more research will need to be done regarding the additional funds requested by the EHBA.
- Heise said that the Village is actively working towards getting an agreement signed with the EHBA and is researching other municipality's agreements with their business associations.
- Van Laanen asked if the funds are being researched for 2017 and 2018.
- Heise said that the preference would be to give additional funding in 2018, but there is competition for the 2017 room tax dollars, so how this is spent will be up to the Trustees.

#### **E. Lighthouse Inn**

- Heise said that the building will be removed from the site tomorrow.
- Heise stated that there is a timing difference for WPS to move the utilities on CTH E so Heise is recommending that the building be staged at the dog park parking lot until the utilities can be moved.
- Cashin asked if Navis has a date from WPS to move the power lines.
- Heise asked Navis to give the Trustees an update on the process.
- Navis stated that the building will be moving tomorrow, she does not have a date from WPS yet, but she will be in their schedule within the next 2 to 3 weeks.
- Navis said that WPS has to replace one of the utility poles, and she expects to receive a date from WPS soon.
- Van Laanen asked if the building was raised, and Navis said that the building was taken off of its foundation.
- Cashin asked how the liability insurance will work once the structure is sitting at the dog park parking lot, and Vandermause stated that the mover's liability insurance will cover the building while it is on the moving trailer.

#### **4. Village President**

#### **5. Parks and Public Works**

##### **A. Comments and remarks from Committee Chair**

- Van Laanen stated that the committee is working on a lot of different issues.
- Van Laanen reported that sand is set to be brought onto the beach this spring and the project is still on track to have an extension completed in 2018.
- The Village received a good indication that there will be a grant received for Phase 2 of the beach.

- Heller asked if grants were received for phase 1 of the beach, Heise said that the grant could be received for phase 2 but there is not funding available for phase 1.
- Heller asked if JJR is going to give a presentation to the Trustees and Heise stated that JJR can give a presentation on both phase 1 and phase 2 of the beach project.
- Van Laanen confirmed that phase 1 of the project will be starting in spring.
- Van Laanen stated that the CTH G project is still on track and the way it is looking now the project could start in fall of 2017.
- Van Laanen said that the committee is working on a plan to have the utilities buried on G and then complete the improvements during spring of 2018.
- Van Laanen reported that the committee has also been discussing creating a bathroom in the downtown corridor.
- The committee is not ready to make a recommendation to the Village Board regarding this issue.
- Cashin stated that she would like to see a public bathroom downtown.
- Heller asked if the marina bathroom is open to the public, and Heise confirmed that it is.
- Heller stated that the Village has a public bathroom at the marina, the current community center, and the new library. Heller asked if the Village has enough public bathrooms.
- Van Laanen said that another project the committee looked into was a Disc Golf course proposal.
- Van Laanen reported that Shane Solomon, a representative from the Door County Disc Golf Club, presented a proposal for a disc golf course near Village View Park.
- Van Laanen said that there is a disc golf course approved in Sister Bay, and they are also looking into implementing a course in Baileys Harbor and Sturgeon Bay.
- Van Laanen reported that the Door County Disc Golf Club would be willing to do some fundraising.
- Cashin asked if the Door County Disc Golf Club is a legal entity.
- Van Laanen said that the course would be a beginners or practice course.
- Heise stated that the course would be a Village asset, and the Door County Disc Golf Course would be utilizing it.
- Cashin stated that she has an insurance concern.
- Heise said that the executive summary asked that the Village Board approve the conceptual scope of the project and then decide on funding options later.
- Smith stated that he thinks a disc golf course would be a great addition to the Village.
- Cashin stated that she would like to find out more about the Door County Disc Golf group.
- Van Laanen stated that the Bird City Ad Hoc Committee has not met yet, but setting a meeting is in the works.
- Van Laanen stated that the committee also looked into speed radar signs.

- Van Laanen said that the signs are not in the budget for this year.
- Van Laanen stated that the bike share program is still being worked on.
- Van Laanen reported that she was approached by a few community members regarding putting together a farmer's market and holding it at the village lot downtown.
- Van Laanen said that she would like to see agricultural products sold, and Van Laanen said that this will be discussed at the next Parks and Public Works meeting.

#### **B. Nature View Park Name Change & Un-designation of South Park**

- Van Laanen said that the Parks and Public Works Committee reviewed all of the Village's parks and discussed the un-designation of South Park as a park and changing the name of Nature View Park to Bird View Park.
- Van Laanen said that a lot of enhancement is coming to the bird trail.

**Smith moved to approve the name change of Nature View Park to Bird View Park and to un-designate South Park as a park and to hereby be known as the Recycling Center, second by Cashin, motion carried.**

#### **C. Disc Golf Course**

**Smith moved to table the discussion of the disc golf course until the Village Board can meet with the Door County Disc Golf Club representative and determine their legal status, second by Van Laanen, motion carried.**

### **6. Utility Committee**

#### **A. Comments and remarks from Committee Chair**

- Heller stated that at the last meeting the committee discussed a slight expansion of the WWTP project and the additional cost will be minimal.
- Heller said that a pump will be rebuilt at the beach lift station.
- Heller stated that the pump replacement will allow the Village to avoid the pigging project that was scheduled.
- Heller said that the committee is also working on lateral lines and grease traps.
- Van Laanen asked about the sanitary extension for the Orchards Development.
- Cashin asked a question regarding the grease trap situation at Shipwrecked and stated that she read in the minutes that the business wanted to wait until the highway G project started to complete the exterior trap.
- Smith said that Shipwrecked did have a contractor coming in to look into a solution to the problem.
- Heise stated that it appears to him that Shipwrecked plans to get the exterior trap installed this year.
- Heise reported that Art Meyer, after 25 years of service has resigned, and the position has been filled internally.

## **7. Plan Commission**

### **A. Comments and remarks from Committee Chair**

The Committee did not meet this month and the committee chair has nothing new to report.

## **8. Harbor Committee**

### **A. Comments and remarks from Committee Chair**

The committee chair was absent, but the Harbor Committee minutes were attached to the agenda.

### **B. Sabel Mechanical Quote, Marina Lift Station**

- Heise stated that staff was able to get a reduced cost for the lift station at the marina because the same contractor that is working on the WWTP project will complete the marina lift station project.
- Heise reported that SG Marina has budgeted for this item. The marina staff is looking forward to getting the lift station installed in spring.
- Cashin asked if the Village Engineer from McMahon reviewed the quote, and Heise stated that the Village Engineer has reviewed the quote.
- Cashin asked if Paul Peterson has reviewed the quote. Heise stated that Peterson has reviewed the quote but does not have a strong opinion on the quote either way.

**Smith moved to approve the Sabel Mechanical quote in the amount for \$11,500, second by Heller, motion carried.**

## **9. Library Ad-Hoc Committee**

### **A. Comments and remarks from Committee Chair**

- Smith stated that the Village has received a notice of a law suit regarding this matter, and the Village Board will have to have a special meeting to discuss this.
- The Village Board will hold a special meeting to discuss this issue on Thursday, February 16<sup>th</sup>, 2017 at 10:30 a.m.
- Heise reported that there are some decisions that need to be made regarding some of the alternates for the project.
- Heise said that as the funds from the fundraising group come in the committee will meet to discuss alternates.

### **B. Construction Timeline**

- Heise stated that the project is on schedule for late fall or early winter completion.
- The construction timeline was attached to the agenda.

## **10. Village Clerk/Treasurer**

**A. Year to date financial statements**

**B. Room Tax Report**

- Van Laanen asked if the room tax amount was over what the Village anticipated for the year.
- Heise stated that there are residual funds from room tax.
- Van Laanen asked if the Village receives these funds every month, and Ohnesorge confirmed that this is correct.

**11. Joint Fire Commission**

**A. Comments and remarks from Village Representative**

- Cashin reported that there were 7 fire calls in December, and one was a false alarm.
- There were 5 first responder calls in December.
- There was an issue with a generator on one of the firetrucks, and the replacement will come out of the 2017 budget.

**B. Select a Trustees for attendance at the next meeting**

Cashin will attend the next meeting.

**12. Correspondence**

- Smith reported that the Trustees received a letter from Barb and Dave Tuch.

**13. Open Session**

- Cambria Mueller stated that as a family with young kids she supports a bathroom in the middle of town.
- Barb Tuch asked if the location of the current Visitor's Center would be a good location for the public restrooms.
- Liz Heller stated that she works downtown, and she sees the need for a bathroom right in the middle of town.
- Barb Tuch asked where the public restrooms are in Fish Creek.
- Barb Tuch stated that she and her husband's correspondence was in regards to their opposition and continued opposition for the library community center project.
- Barb Tuch said that much of their opposition has to do with the fact that the project is considered a public private partnership.
- Barb Tuch said community members raised the issue of the lack of communication.
- Barb Tuch asked how the community members knew when the Library Ad Hoc meetings would be because they were never routinely scheduled.

- Barb Tuch said that she feels that there will be the same issue when Enhance Egg Harbor begins to be again discussed.
- Barb Tuch said that she feels that the Enhance Egg Harbor presentation was a salesman like presentation.
- Barb Tuch said that in every newspaper article and press release the cost of the library is still up in the air.
- Heise said that the question of the Village's financial obligation will be made available to the public.
- Barb Tuch asked if the contribution from the largest donor is a guarantee, and the Trustees said that the Village does have a contract with the donor.
- Dave Tuch asked why the donor cannot go to the bank and receive the financing for their donation.
- Jeff Larson shared a hand out with the Trustees regarding the economic impact of the Door County Wine Fest and other EHBA sponsored events.
- Larson said he just wanted to make the Village aware of the EHBA's contribution back to the Village.
- Cashin said that she appreciates the EHBA's effort.
- Kauzlarich stated that he would like to know what the continuing impact of the Village projects is on his taxes.
- Heise will help Kauzlarich get this information.
- Barb and Dave Tuch asked if the referendum will be on the spring ballot, and Ohnesorge confirmed that it will be.

#### **14. Adjournment**

Cashin moved to adjourn, second by Van Laanen, motion carried.