

Village of Egg Harbor  
Harbor Committee Meeting Minutes  
February 22<sup>nd</sup>, 2024, at 9:00 AM

This meeting will be conducted in person at the Paul J. Bertschinger Center  
7860 STH 42 Egg Harbor, WI 54209

**Members of the public can also JOIN THE MEETING BY ZOOM VIDEO CONFERENCE:**

<https://villageofegg Harbor.zoom.us/j/83394923566>

**Members of the public with limited internet are encouraged to dial in:**

**Call in Number: +1 312 626 6799 Meeting ID: 833 9492 3566**

Ken Mathys – Chair  
Robert Dunworth – Member  
William Freyman – Member

Denny Phillips – Member  
Mary Jo Caffrey – Member

**1. Call to Order**

Mathys called the meeting to order at 9:00 AM. Those in attendance were Ken Mathys, Robert Dunworth, William Freyman, Denny Phillips, Mary Jo Caffrey, Megan Sawyer, Lynn Ohnesorge, and Ali Gibbs the Egg Harbor Marina Manager.

**2. Approve Agenda**

Freyman moved to approve the agenda, second by Dunworth, motion carried.

**3. Pledge of Allegiance**

**4. Approve January 5<sup>th</sup>, 2024 Meeting Minutes**

Freyman moved to approve the January 5<sup>th</sup>, 2024 meeting minutes as amended, second by Phillips, motion carried.

**5. Open Session (Limit 10 minutes)**

**6. F3 Reports & Policy follow-up items from prior meetings**

**a. F3 Reports**

Gibbs said it has been pretty quiet at the marina. She did look into the options for utilizing Venmo and Zelle for payment processing. There are fees and limits associated with both options. Gibbs needs more clarification from the committee on what exactly they would like to utilize these payment services for.

Gibbs reviewed the fees associated with Venmo.

Zelle charges fees based on the bank but the bank has to be set up to accept payments via Zelle and Nicolet Bank, which the marina utilizes does.

Freyman said he brought this item up because it seems very old fashioned to only accept checks for payments.

Freyman asked if any other F3 Marinas are taking payments electronically for slip payments. Gibbs confirmed that they are. Freyman asked Gibbs to reach out to find out how this process might apply to us. The committee was okay with accepting payments this way for any type of transaction at the marina.

Gibbs will continue to complete research on this.

The committee discussed the financial reports included in the agenda packet. Despite the unexpected expenses related to the dock repairs and loss of transient revenue due to the results of the weather event, the marina broke even for 2023.

The committee reviewed the payments to Mike Kahr and Edgewater Resources specifically and asked a schedule of future payments to both.

**b. Review of and discussion on 2023 Boater Survey Results**

Gibbs reviewed that there was only a 31% response rate to the survey.

The survey responses were generally positive with the need expressed from the survey including the dock hands being more visible and helpful, particularly during windy conditions.

The committee discussed that there has never been a clear expectation set for when the dockhands should/shouldn't be offering assistance. There also hasn't been a clear expectation in terms of how the boaters should be requesting assistance.

Mathys said he was very happy to see the survey numbers that came back. Mathys asked if there is a closing of the loop with the tenants in terms of the survey results. Gibbs said that she was planning on sending out an email thanking everyone for taking the survey and letting the boaters know what the marina staff will be working on going into next year. Freyman suggested that Gibbs send out the Executive Summary.

**7. Update on Egg Harbor Marina, Dock Anchorage Rehabilitation project**

*Megan Sawyer reviewed the executive summary associated with this item included in the agenda packet: After the Edgewater Resources proposal was approved by the Village Board for the Egg Harbor Marina, Dock Anchorage Rehabilitation project, Nick Stefani, reached out to us know that they were working on preparing the funding request from the WI Waterways Commission. We will be applying for funding via the June 1<sup>st</sup> deadline. Ali provided Nick with a copy of our Chapter 30 Waterways permit, and we will need to review and recommend to the Village Board a resolution approving the project at a future meeting. I am currently working with Edgewater on drafting the resolution, so this is something we should have available for the committee's review and approval at the next meeting. Also, on Monday, Nick informed me that Edgewater is very close to finalizing a pre-tension tablet to be used at the beginning of the boating season each year (Task 2). Nick has asked if Ali and I, and any interested committee members would be available for a virtual meeting to discuss progress on the pre-tension table development as well as on the Waterways Commission funding request, and updates on the pile design. Edgewater will be attending the meeting at the discussion should be about 30 mins.*

The committee agreed to hold a meeting on Tuesday, March 12<sup>th</sup>, 2024 to discuss with Edgewater and any other items that need to be discussed.

**8. Discussion of F3 Marina Contract Renewal**

Mathys said this is something he wants to get the committee thinking about as the current contract which has a term end of January 31<sup>st</sup>, 2026.

The committee discussed that a cost benefit analysis is likely need in terms of evaluating the continuance of the contract as well as evaluating the potential effects on the Village if the contract is not renewed.

The committee agreed that the incentive fee should be reviewed for 2024 as the 2023 was not a normal operating year per the weather event and resulting damage that limited income in terms of transient revenue.

**9. Review of project list & discussion of priorities for committee**

The committee reviewed the priorities listing included in the agenda packet and discussed the possibility of relocating the “Seafarer” sculpture as in its current location it became tipped.

**10. Correspondence**

None.

**11. Open Session (Limit 10 minutes)**

**12. Next Meeting Time and Date**

The next meeting is scheduled for March 12<sup>th</sup>, 2024 starting at 9:00 AM.

**13. Adjourn**

**Dunworth moved to adjourn at 10:03 AM, second by Phillips, motion carried.**