

## JOINT TOWN AND VILLAGE OF EGG HARBOR BOARD MEETING MINUTES

Egg Harbor Fire Station #1

February 1, 2012

A walkthrough of the newly remodeled fire station will take place after the joint meeting.

1. **CALL TO ORDER WITH ROLL CALL.** The meeting was called to order at 6:00pm by Town Chairman Paul Peterson with the following members present:

Village: Nancy Fisher, Barbara Cammack, Bob Dickson, Bruce Hill, Paula Cashin, Josh Van Lieshout and Clerk-Treasurer Jessica Bongle.

Town: Paul Peterson, Steve Schopf, Robert Mueller, Dave Enigl, and Clerk-Treasurer Pam Krauel.

Absent, Myles Dannhausen.

Also present: Chris Hecht, Jim Peterson, Bill Edwards, Andy Staats, Peter Devlin and Emily Sawyer.

2. **ADOPT THE AGENDA.** Mueller moved that item #6 be moved to follow open session. Second by Hill. Motion carried.

3. **OPEN SESSION.** Jim Peterson addressed the boards representing the Egg Harbor Historical Society. He gave a report and thanked everyone for the support in the past and the continued support. He noted they are looking for a home in the future as part of long range planning.

Emily Sawyer addressed the boards as a member of the Women's Tavern League moving from the Carlsville field to the Egg Harbor field.

4. **APPROVAL OF OCTOBER 12, 2011 MEETING MINUTES.** Schopf moved to approve. Second by Cashin. Motion carried.

### 5. APPROVAL OF SOP'S

A. SOP 1210, PERSONAL CONDUCT CHANGES.

B. SOP 1213, STATE MANDATED GRIEVANCE PROCEDURE.

Hill moved to approve SOP 1210 and 1213. Second by Mueller. Discussion; Schopf explained the forming of SOP 1213 and the changes to SOP 1210.

After discussion of both SOP's Hill amended his motion to scratch the wording "or the Town Chairman or the Village President" obtained in SOP 1210, page 5 of 6 A, under Departmental Authority to Discipline, second by Mueller. Motion carried unanimously.

6. **FIRE DISTRICT DISCUSSION.** Schopf reported the Northern Door Fire Chiefs meetings have had on going discussion of a northern door fire district. Schopf asked Chris Hecht, Fire Chief of Liberty Grove and Gibraltar give an explanation of what is a fire district and some of the pros and cons to forming one. Schopf noted in his opinion right now Egg Harbor does not necessarily have a need to belong to a district but could be needed in the future. Hecht noted the same for Liberty Grove but also pointed out that himself and Schopf will not be Fire Chiefs forever. Hecht pointed out the first steps is to see which municipalities are interested and the need to look further into it. Hecht did stress that on going discussion does not mean a district needs to be formed. Hecht agreed with Schopf that Liberty Grove also is in a good place as Egg Harbor but there are smaller departments that are struggling. The largest benefit

Hecht pointed out is administration. Once again is this the long range plan? Hecht has set up an informative presentation on February 21<sup>st</sup> with two times. The first at 5:00pm for elected officials, commissions, and the public and again at 7:00pm for fire departments and their members. The tentative location is the Door County Auditorium in Fish Creek. The presentation would be given by Fire Chief Jack Edwards of the Lake County Fire Department. Hecht encourages everyone to attend the meeting on the 21<sup>st</sup> and he will email to confirm.

## **7. REVIEW JOINT CONSTRUCTION PROJECTS.**

- A. **BALL FIELD IMPROVEMENTS.** Van Lieshout reported that the village will manage the fencing of the ball park in conjunction with the dog park. The village will submit one purchase order for the fencing and installation with one contractor and divide the expenses for the ball park portion. Schopf reported the bleachers have been delivered at Schopf's Hilltop Dairy Farm and will be moved in the spring. The bill was \$6181.00. Mueller noted that the concession stand will be repainted.
- B. **FIRE STATION NO. 1.** Fisher congratulated everyone involved in completing the project on time and within budget. Schopf reported the department had their first training last week and the personnel were thrilled to have such a great set-up for training. Signage was discussed in front of the fire building. Schopf noted that if a sign is put out by the road lighting can be tied into the flag pole lighting. Van Lieshout noted they have a sign shop and could ask Jeff and Larry to put something together. No further discussion on the signage.

**8. LITTLE LEAGUE FIELD USAGE AND RENTAL.** Earlier in open session Emily Sawyer, representing the Women's Tavern League softball team for John Henry was asking to play at the Egg Harbor Field this year. The last couple years they have been playing at the Carlsville field. It was noted that there could be a conflict of interest with the Little League with both teams playing on Monday nights. A maintenance fee of \$200.00 was suggested. Dickson moved to allow the Women's Tavern League play at the Egg Harbor Field with a fee of \$200.00 but that the Little League has priority. Second by Enigl. Motion carried. Fisher will call Sawyer tomorrow.

**9. PUMPKIN PATCH FESTIVAL PLANNING.** Fisher addressed this matter to give the town a heads up that the next Village Board Meeting will be meeting with the Egg Harbor Business Association discussing the possible closure of Hwy 42 during Pumpkin Patch for safety reasons which could affect town traffic.

**10. PLAYGROUND EQUIPMENT AT EGG HARBOR FIRE STATION NUMBER 1.** Paula Cashin was approached about the current condition of the equipment at the playground area at station #1 and are they safe. Currently replacing the equipment has not been budgeted this year but the question was asked if in the meanwhile should any of the equipment be removed for safety reasons? The ball park committee will look into the cost of replacing at budget time along with a layout of the rest of the property. The consensus is to leave the playground equipment for now and the committee will look into the project.

**11. HARBOR SCHOOL ROAD.** In the past there has been ongoing discussion to improve the portion of Harbor School Road that is shared by the two municipalities to include walking paths. Josh Van Lieshout was directed to come with some preliminary designs and costs. Van Lieshout presented three preliminary designs with estimated costs to the boards. (On file with Van Lieshout) Schopf asked is there any grant

money out there? There was discussion of the county TRIPP program. The discussion was noted that the two municipalities are already set for 2012 road projects and to continue discussions in the future. The boards asked Van Lieshout to investigate resources of funding and cost of engineering.

12. REVIEW OF JOINT FUND

- A. **FY2011 END OF YEAR STATEMENTS.** Schopf reported there are still a few miscellaneous bills coming in. Krauel reported that there is a small overage of expenses on the budgeted amount of the remodel of Station #1. She is suggesting that the overage be paid out of the Joint Fund Balance. Hill moved to approve the funding of the overage to come out of the fund balance and not to exceed \$6500.00. Second by Mueller. Motion carried unanimously.
  
- B. **DISCUSSION REGARDING COMPENSATION FOR MUTUAL AID CALLS.** Peterson noted this matter was addressed and resolved at the October 2011 meeting.

13. **SCHEDULE FUTURE MEETINGS.** At this time no meetings were scheduled.

14. **ADJOURNMENT** Enigl moved to adjourn. Second by Dickson. Motion carried unanimously. 8:00pm.

Respectfully;  
Pam Krauel, Clerk-Treasurer