

JOINT TOWN & VILLAGE OF EGG HARBOR BOARD MEETING MINUTES

Paul J. Bertschinger Community Center

April 25, 2012

APPROVAL PENDING

1. **Call meeting to order with roll call.**

The meeting was called to order at 6:00 pm by Village President Nancy Fisher with the following members present:
Town: Paul Peterson, Steve Schopf, Robert Mueller, Myles Dannhausen, Dave Enigl and Clerk-Treasurer Pam Krauel.

Village: Nancy Fisher, Barbara Cammack, Bob Dickson, Bruce Hill, Paula Cashin, Josh Van Lieshout and Clerk-Treasurer Jessica Bongle.

Fire Commissioners present: Clarence Scherer

Also present: Pauline Peterson, Mary Ann Scherer and Peter Devlin

2. **Adopt the Agenda.**

Fisher would like to move some of the topics around. Mueller moved to adopt the agenda as amended, second by Hill. Motion carried.

3. **Open Session.**

Cammack asked about the Mariner Motel sign with in the Town. The Village has worked with the family Attorney and will be putting a cover over the sign. Will the Town be willing to do the same? A discussion took place on the options for the Town to take.

Fisher asked Schopf to suggest a date for an Open House at Fire Station #1. Schopf stated he will bring it up at the next Officer meeting and report back.

4. **Approval of February 1, 2012 meeting minutes.**

Mueller moved to approve as amended, seconded by Cammack. Motion carried.

5. **Approve SOP's 1206 and 1207**

Schopf reviewed the changes in the SOP's. Dannhausen moved to approve SOP 1206 & 1207 as presented, seconded by Hill. Motion carried.

6. **Approval of 2012/2013 Joint Insurance**

Fisher reviewed the different policy costs. Mueller moved to approve the Insurance Renewal Proposals as presented, seconded by Hill. Cammack asked about the Extended Total Disability Benefit, if it is a nominal cost, perhaps it should be added. Schopf stated there is no current need for that option. Motion passed unanimously.

7. **Fire District Discussion**

Fisher reviewed her thoughts from the March 15th meeting. Schopf stated he is working on a budget for a Joint Fire District to present at the May 29th meeting, but he would like more information from the other Municipalities. Fisher encouraged all the Board members and Trustees to attend the May 29th meeting in Gibraltar. Schopf is hoping the next meeting will be more productive and organized so some good discussion and direction can be accomplished. He stated the Elected Officials need to get involved. Peterson would like to see numbers from the Fire Boards. Schopf would like to see a committee created at the next meeting to start working on the details and an operational plan. Hill would like to see a business plan and a Performa Profit and Loss statement. Enigl suggested having all the communities work on the details as an exercise, even if the District never is formally made as the people need to see what it would be like before you can make a clear choice on whether to be part of it or not. Dickson suggested keeping the buildings at the municipal level, but have the district take on the use and other costs. Dannhausen stated if the main concern is the administrative duties and overhead that has become the burden; can a mutual aid agreement be modified to encompass that burden? Hill stated to have the Fire Commission work on standardizing training, operating procedures, equipment purchases, maintenance and use, etc. Enigl went back to his concept of completing and exercise, this will find the inconsistencies with in the different department and in the end; a draft intergovernmental agreement would be completed. Schopf stated that some type of agreement will be sooner than later as some departments are not is as good of shape as ours. Fisher agreed that we can deal with the numbers simultaneously along with taking care of the more urgent needs.

8. **Joint Construction Projects**

a. Ball Field Improvements

Van Lieshout reported on the savings on the fence by placing a joint order, about \$7,000.

b. Playground Equipment at Egg Harbor Fire Station Number 1

Van Lieshout stated with the savings from the ball field fencing could be utilized to purchase a swing set. Mueller reported the committee had a meeting and selected a swing set they would like to purchase for about \$2,135. Dannhausen stated the required landing surface cost needs to be included. Dannhausen moved to approve the purchase of a swing set and required landing surface for a cost to not exceed \$3,000; seconded by Hill. Hill asked if there are any other needs at this time as he would like to get everything done at once. Mueller answered not at this time. Motion carried. Schopf stated he received a proposal for the landscaping at Fire Station #1. Schopf moved to spend up to \$2,000 from the building fund on landscaping at Fire Station #1, seconded by Dickson. Motion carried.

9. Joint Cemetery

Mueller presented the Rules and Regulations he prepared for the Cemetery. The Committee had approved it to be brought to the Joint Meeting. Van Lieshout asked about the floral plants in the ground; they can be obstacles for the lawn mowers. It was a consensus to delete that sentence and add the verbiage "No permanent plantings". Schopf suggested giving a copy of the rules and regulations to people who purchase lots. It was a consensus to put a sign near the building with the rules posted. Mueller reported there two stumps that need to be pulled out. Mueller received a quote from Acorn to get rid of both the stumps for \$130. Schopf moved to approve the Cemetery Rules and Regulations as amended, seconded by Cashin. Motion carried. It was a consensus to have the stumps taken care of.

10. Review of Joint Fund

a. First Quarter 2012

Clerk-Treasurer Pam Krauel answered any questions. Fisher asked if the operating costs were higher than expected. Schopf stated the first quarter calls were a bit lower than normal. Schopf reported the electrical and fuel may need to be adjusted because of Fire Station #1.

b. Business Operations

Hill stated the report looks great.

11. Community Well Testing

Fisher reviewed what steps she has taken to look into this topic; ending with Kevin Masarik from the Stevens Point College of Natural Resources. When Fisher talked with Masarik, he was interested in working with Village of Egg Harbor but asked her to bring it to the joint board as he would like as widest array of samples as possible. She stated the cost per sample would be about \$110 for the homeowners and the test would be more in depth than what is offered locally. She is asking the Town Board to look at the information and report back if there would be interest to work with the Village on this proposal for 2013.

12. Pumpkin Patch Festival

Fisher reported that the Egg Harbor Business Association (EHBA) and the Village have been discussing the closure of State Hwy 42 for the Pumpkin Patch Festival. EHBA agreed to try it on the Saturday of the festival. VanLieshout went through the proposal and route. He reported there are three routes for that Festival that will be posted with proper signage. Schopf asked VanLieshout to notify the Fire Department of the final plans so they can be up to date as well.

13. Egg Harbor Library/Community Center Project

Fisher presented the reports she obtained from the Door County Library system in regards to the usage of the current library. Peterson asked if there is a number for the "other" transactions from other areas. Enigl asked if the data is only for the Egg Harbor library or if an Egg Harbor resident goes to the Sturgeon Bay location, is it counted as an Egg Harbor use or specific to that location. Fisher believes the data is specific to the Egg Harbor location; however, she will double check and report back.

14. Schedule future meetings

Fisher suggested the next meeting be the week of the 22nd of October, a budget meeting. Krauel reported their budget is dependent on the joint budget. It was a consensus to meet on Wednesday, October 10th at 6:00 p.m. in Carlsville.

15. Adjournment

Mueller moved to adjourn at 7:43 p. m., second by Hill. Motion carried.

Recorded by,
Jessica Bongle
Village Clerk-Treasurer