

Village of Egg Harbor
Village Board Meeting Minutes
Monday, November 12, 2012 - 6:00 P.M.
Paul J. Bertschinger Community Center
7860 STH 42, Egg Harbor Wisconsin

Nancy A. Fisher, President
Paula D. Cashin, Trustee
Joe Smith, Trustee

Bruce K. Hill, Trustee
Robert C. Dickson, Trustee

Public Hearing on proposed 2013 Budget of the Village of Egg Harbor

President Fisher called the hearing to order at 6:00 p.m., no public comments were received. Hearing no comments
President Fisher closed the hearing at 6:04 p.m.

Call to Order and Roll Call

President Fisher called the meeting to order at 6:04 p.m. Those in attendance were President Fisher, Paula Cashin, Bob Dickson and Bruce Hill. There was a quorum present.

Pledge of Allegiance

- 1) Approval of the Agenda
Fisher moved to approve the agenda, Hill second. Motion carried.
- 2) Approval of Minutes: October 8, 2012 and October 23, 2012 Village Board meeting minutes
Cashin moved to approve the minutes of October 8, 2012, Dickson second. Motion carried. Fisher moved to approve the minutes of October 23, 2012, Cashin second, motion carried.
- 3) Open Session (10 Minutes)
Trustee Hill inquired of the Village Board if there is an increasing feral cat problem in the village? Fisher noted that there may be, but could be noticing more as the weather is getting colder, if trapping were desired, it would be an additional amount to our animal control contract.

President Fisher expressed her thanks to the election officials who conducted the November 6, 2012 general election, President Fisher also gave special mention to Lynn Ohnesorge, Deputy Administrator Clerk/Treasurer for her excellent preparation and conduct of the election.

- 4) Appointment of replacement trustee to fulfill the term of the seat vacated by Barbara Cammack
President Fisher introduced each of the three individuals interested in completing the term vacated by Ms. Cammack, they were John Heller, T.C. Johnson, and Joe Smith. President Fisher made a motion to nominated TC Johnson as a new trustee, she recommends TC for his past involvement on the Utility Committee, presence at the marina, and graphic arts background as being of substantial benefit to the Public Art Committee. Motion failed. Bruce Hill made a motion to nominate Joe Smith at trustee, Cashin second, motion carried.
 - a. Swearing of newly appointed trustee
Deputy Administrator, Clerk/Treasurer Lynn Ohnesorge swore in Joe Smith to the Board of Trustees.
- 5) Recognition of former Trustee Cammack
The board of Trustees thanked Barbara Cammack for her years of service to the Village of Egg Harbor and the board of trustees.

- 6) Recommend motion to MOVE INTO CLOSED SESSION per State Statute 19.85(1)(c) considering employment, promotion, compensation, and performance evaluation.

President Fisher moved to go into closed session at 6:16, roll call vote
Fisher moved to come out of closed session at 6:23 p.m. Hill second, motion carried.

- 7) Discussion and approval of 2013 budget and levying of tax
Fisher moved to adopt the 2013 budget levying at a tax \$1,007,039, Hill second, motion carried.

a. Five year Capital Improvement Plan and tax bill letter

The Village Board discussed the five year capital plan, and directed the administrator to assemble the project list into a schedule showing priority of improvements, while keeping the value of improvements approximately consistent across the years.

- 8) Shorewood, Mariner, Glenwood Road discussion (moved from 9(g)(v) below)

Fisher opened the discussion concerning the status of the Shorewood, Glenwood and Mariner roads. Mr. Hurckman discussed the status of the road, continued to express his desire to complete transferring the rights of way for Mariner and Glenwood roads, from the owners of the unrecorded Balasan Beach Plat to the village of Egg Harbor.

- 9) Discussion with wired and wireless communication and data providers

Trustee Hill requested a dialogue begin with national telecommunication and data providers about their plan for expansion in the County. VanLieshout reported that the Door County Economic Development Corporation is panning just such a dialogue and had requested Egg Harbor host that discussion. The discussion is planned for early 2013.

10) Village Officers and Committees

a. Plan Commission

i. Comments and Remarks from Committee Chair

President Fisher announced that there is one opening on the Plan Commission.

- ii. President Fisher moved to amend Chapters 152.044(B)(3) and 152.045(B)(7) Conditional Uses. Clarifying the terms of when a conditional use permit is required, enlarging the definition of restaurant to include "food handling" as a required permit application, second by Hill, motion carried.

- iii. President Fisher moved to amend chapters Chapters 152.044(B)(3) and 152.045(B)(7) clarifying the terms of when a conditional use permit is required, enlarging the definition of restaurant to include "food handling" as a required permit application, Dickson second. Discussion ensued, motion carried.

- iv. Approval of a certified survey map creating three lots on the former Mariner Motel property, located in Government Lot 1, Section 34, Town 30N, Range 26E Village of Egg Harbor, Door County, Wisconsin

President Fisher moved to approve for a CSM located in Government Lot 1, Section 34, Town 30N, Range 26E Village of Egg Harbor, Door County, Wisconsin. Hill second, motion carried.

- v. Conditional use permit application from Patricia Shoppe, Erin Bosman

Welcome to the Village Board Meeting!

To assist the Board in conducting its business, we ask that you observe the following:

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2. Please limit your presentation to three (3) minutes.
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President Fisher announced the proposed plans for the expansion of Patricia Shoppe by Erin Bosman. The item will come before the Plan Commission at their 12:00 pm. meeting on November 27, 2012.

b. Public Art Committee

- i. Comments and remarks from Committee Chair
- ii. Report of October 19 meeting

Van Lieshout reported on the October 19, 2012 meeting. His comments centered on the 2014 50th anniversary of the incorporation of the Village of Egg Harbor.

c. Northern Door Fire District Exploratory Committee

- i. Comments and remarks from Board Representative
 1. Report of October 30, 2012 meeting

President Fisher remarked on the work to date and expressed her hope to see the committee begin working draft costs of a unified fire and emergency protective services.

- ii. Agreement for collection and expenditure of initial funds

d. Parks and Public Works

- i. Comments and remarks from Committee Chair

Hill commented on the work of the Parks and Public Works Committee and department to date, including Bird City USA status.

- ii. Harbor Hounds Dog Park winter use

Van Lieshout reported that he couldn't imagine closing the Harbor Hounds Dog Park in the winter months.

- iii. Community Center lighting

e. Harbor Committee

- i. Comments and remarks from Committee Chair

Mr. Dickson reported that (Tim Pflieger) Team Leadership Center, Inc. , attended the previous Harbor Committee meeting. The committee and Mr. Pflieger discussed at length the scope of services, public safety and roles of the Village and Team Leadership Center, Inc. in providing a safe, fun, functional and attractive beach.

f. Utility Committee

- i. Comments and remarks from Committee Chair

Ms. Cashin reported on committee activities to date.

- ii. Addition of Newport Resort REU survey

Cashin reported that per the October meeting of the Village Board, an inspection was conducted and the number of REUs has not changed.

- iii. Review of fats, oils and grease education information

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Cashin reviewed the information pieces educating business owners about the importance of proper disposal of Fats, Oils and Greases.

iv. Approval of agreement for services at Point Beach lift station
Ms. Cashin moved that the Village Board approve this agreement. Dickson second, motion carried.

g. Village President

i. Reinstatement of Chapter 152.048(D) Off Street Parking requirements
President Fisher requested the board reactivate the off street parking requirements, Cashin second. Discussion ensued. Motion carried.

ii. Report of building inspector and Resolution 2012-14 declaring 7885 STH 42 a public nuisance
Fisher moved to approve Resolution 2012-1 declaring 7885 STH 42 dilapidated, Hill second, motion carried.

iii. Resolution 2012-15 Approval of use of a facsimile signature of authorized signers executing drafts on the village treasury
Hill moved to approve Resolution 2012-15, Dickson second, motion carried.

iv. Cowles Village Center
1. Community Meeting of October 25, 2012
President Fisher reported on the outcome of the Community Meeting of October 25, 2012. Fisher expressed a need for a dynamic interested person to spearhead and coordinate parts of this effort. Ms. Cashin supported and reiterated President Fisher's comments.

2. Recommendations going forward

v. Shorewood, Glenwood, Mariner Road involvement
President Fisher moved to advance this item on the agenda item 8 above. Hill second, motion carried.

h. Administrator

i. Report of code enforcement activities
ii. Code violations
Van Lieshout reported that one new complaint has been received, at Mathew House for having an accumulation of unorganized and random outdoor displays.

iii. Report of daily operations and office management update
1. Civic Systems implementation
iv. Set date for financial planning workshops and meetings with Ehler's
The Board requested Todd Taves come to the Village of Egg Harbor on Monday February 11, 2013 for their regular board meeting.

v. Newsletter status
Van Lieshout reported the newsletter status.

vi. Ordinance 2012-06 changing the speed limit on South Trail to 25 mph

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Hill moved to approve Ordinance 2012-16, raising the speed limit on South Trail to 25 mph, Cashin second, motion carried.

vii. Tourism Zone Commission Report

Van Lieshout reported on the status of room tax revenues and upcoming issues.

viii. EHBA Report

Van Lieshout reported on EHBA budget for 2013 and issues going forward that will have to be dealt with.

i. Deputy Administrator, Clerk/Treasurer

i. Report on November 6, 2012 General Election

Ms. Ohnesorge, discussed the planning of and execution of the 2012 fall general election. President Fisher again stated her appreciation for a job well done.

ii. Spring Election (April 2013)

Ms. Ohnesorge reviewed the spring election schedule.

iii. October audited financial statements

Ms. Ohnesorge reported that the reconciliation process is going more smoothly than had been in the past. Reconciled financial statements will be submitted electronically by Friday November 9, 2012.

iv. Approval of operators licenses

Dickson approved the operators licenses, Hill second. Motion carried.

- 11) Recommend motion to MOVE INTO CLOSED SESSION per 19.85(1)(e) for discussing strategies for bargaining reasons pertinent to territorial and utility expansion and purchase of property; and then to RETURN TO OPEN SESSION to take further action

Fisher moved to go into closed session at 8:05 p.m. Hill second, roll call vote, Hill, Fisher, Smith, Cashin and Dickson aye, motion carried.

Dickson moved to approve the purchase parcel number 118-01-25302641M, for \$2,300.00 Hill second, motion carried.

Fisher moved to return to open session, Dickson second, roll call vote, Hill, Dickson, Fisher, Smith, Cashin aye. Motion carried.

- 12) Correspondence

No new correspondence was presented.

- 13) Open Session (10 minutes)

The staff holiday party will be December 21, 2012. All are invited to attend.

- 14) Adjournment

Fisher moved to adjourn at 8:30 p.m., second by Hill, motion carried.

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