

**Village of Egg Harbor
Harbor Committee Meeting Minutes
Wednesday October 26th, 2016 10:00 AM
Paul J. Bertschinger Community Center
7860 STH 42
Egg Harbor, Wisconsin 54209**

1. Call meeting to order

Freyman called the meeting to order at 10:05 a.m. Those in attendance were Robert Dickson, Robert Dunworth, Karl Klug, William Freyman, Ryan Heise, and Megan Vandermause. Also in attendance from SG Marina were Chris Marx and the Egg Harbor marina manager Lucienne Van de Pas.

2. Approval of the Agenda

Klug moved to approve the agenda, second by Dunworth, motion carried.

3. Approval of September 28th, 2016 Minutes

Dunworth moved to approve the September 28th, 2016 meeting minutes, second by Klug, motion carried.

4. Open Session (limit ten minutes)

- Van de Pas stated that a few boaters are requesting making additions to their slips.
- One slip owner would like to include a simple docking mechanism in his slip.
- Freyman stated that in general there have not many additions made on the slips at the marina. Slip owners bolting into the dock could cause maintenance issues in the future.
- Freyman also pointed out that the additions may cause issues with transient reservations.
- Freyman asked how this situation was handled in the past and Klug stated that the previous marina did not have many rules and regulation so slip owners were allowed to make additions to their slips.
- When additions were made to slips at the old marina slip owners paid a fee and the marina staff took care of the installation.
- Freyman stated that his is not opposed to slip additions, but would like to make sure the committee and staff can still manage the additions.
- Freyman stated that the slip owners would need to be responsible for the maintenance of these slip additions.
- Marx explained that from a management standpoint the committee and staff need to be careful in what they chose to allow.
- Freyman stated that he is not opposed to boat handling accessories.
- Marx stated that there should be consideration for transients coming in and how additions would affect transients.
- Freyman recommended that a motion to approve the boat handling accessory for William Read be included on next month's agenda.
- Van de Pas explained that another slip owner is requesting a floating lift.
- Van de Pas stated that this slip owner uses the same lift in another marina and that this marina is very similar to the Egg Harbor marina.

- Van de Pas said that this slip owner is requesting that the committee approve the floating lift for a one year trial basis.
- Van de Pas stated that this slip owner is aware that the slip is rented to transient boaters and is willing to pay the transient fee when his slip is empty so that the marina does not lose any revenue.
- Dunworth asked the size of the slip owner's boat and Van de Pas stated that the boat is 28' wide.
- Klug stated that he does think the floating lift is a necessity.
- Freyman stated that because the lift is wider than the boat it could affect the neighboring slip.
- The committee did not support the floating lift.
- Van de Pas requested a rule clarification, and explained that in the procedures and usages document it is stated that not more than one space shall be assigned for any one dwelling unit within the Village.
- Klug asked if there is anyone in the marina that has two slips.
- Van de Pas stated that there is a gentleman who owns two boats, but has one slip in his name and the other slip in his brother's name.
- Dickson stated that because the Egg Harbor is a public marina there should be slip opportunities given to as many people as possible.
- The committee stated that the gentleman will need to keep one slip in his name and the other in his brother's name.
- Dickson asked if the boat is in this gentleman's name or his brother's name.
- Freyman stated that the procedures and usage document should be reviewed.
- Dickson stated that the records for the boat registration and insurance should be looked into.
- This issue will be included on next month's agenda.
- Marx stated that the intent of the rule is so that Village property owners have priority, and Dickson stated that this is because Village property owners are the people who pay the taxes on the marina.

5. SG Marina Reports

- The marina had 33 transients over Pumpkin Patch weekend.
- Van de Pas stated that the marina made about \$10,000 over Pumpkin Patch weekend.
- Van de Pas said that the parking lot was blocked off for boaters only and most people were respectful of the sign. There was also parking available in the lot.
- Klug pointed out that most of the seasonal tenants were gone by this time.
- Marx stated that the new contract layout came out.
- Freyman said it was nice that the contract came filled in.
- Marx said that the process seems to be seamless since the changeover.
- Marx asked if the committee was familiar with the clean marina certification.
- Marx stated that marinas receive certification for a term and the Egg Harbor marina's term is up.
- Over the course of the winter one of the goals of the marina is to pursue the recertification.
- Marx stated that there is a one hundred point checklist that goes along with the recertification.
- Marx said that the design of the marina will help the recertification process.

- The committee supported this goal.
- Klug asked what the inspection of the break wall is, and Marx stated that SG Marina was contacted by Smith Group JJR regarding an inspection of the break wall and they recommended an inspection because the break wall was built 2 feet lower than what was originally proposed.
- Marx asked Smith Group JJR to put together a scope of work, a historical summary, and an estimate for the inspection.
- Smith Group JJR will be getting back to Marx and Marx will present the information to the committee as soon as it is available.
- Dickson stated that depending on the cost this may be something that the Village Board will need to approve.
- Freyman pointed out that there is spray that comes over the wall due to the higher water levels.
- Marx stated that the water levels have gone down and should continue to go down over the next month.
- Marx stated that break wall shifting is a slow process, but if there are issues that can be caught early it would be beneficial to have them fixed.
- Dickson pointed out that the committee is aware that there may need to be an additional layer of rock added to the break wall.
- Marx stated that the marina staff will keep an eye on this over the winter.
- Marx pointed out that Van de Pas has been working through the winterization process of the marina.
- Marx said that SG Marina will be putting out an end of season customer survey.
- This is a tool that SG Marina likes to use to receive direct unbiased feedback from the marina customers.
- Dickson asked if there will be any questions on the survey regarding the fishing, and Marx stated that this will not be included on the survey.
- Freyman pointed out that it will be interesting to see if the parking and fishing issues come up on the surveys without being prompted.
- The survey will be emailed.

6. Parking

- At the last meeting the committee requested to hear recommendations from SG Marina regarding the parking issue.
- Marx stated that one hundred percentage ordinance driven compliance will not be achieved.
- The marina's goal and focus is to take care of the boaters, but all the other elements need to be considered.
- Marx said that there were three or four weekends throughout the summer when parking issues occurred.
- Marx pointed out that parking is a problem throughout Door County.
- Marx said that the goal for parking will be managing the current space as best as the marina staff can.
- The trailer spaces in the lower parking lot would be made multi-use space.
- SG Marina would create professional signs, one that would read "trailer-parking only" and the other that would read "tenant parking only".
- A line would be put in the middle of the trailer parking area.

- Therefore based on what is happening during the weekend, management has the ability to determine how the parking lot would be used.
- Van de Pas stated that two signs would be made and one would be placed in the parking lot and the other would be placed at the top of the hill.
- Van de Pas stated that to go along with the marina staff is suggesting a hang tag for car mirrors so that slip owners can be easily identified.
- Van de Pas stated that a hang tag was selected instead of a sticker so that the hang tag could be transferred to different vehicles if necessary.
- Marx pointed out that the intent of the hang tag would be to identify the tenants and the tenants would still need to comply with all of the parking rules at the marina.
- Dickson stated that being flexible with the space is the best thing that can be done.
- Freyman clarified that this would be done during the festival weekends not necessarily during the heavy boating weekends.
- Klug stated that this is a good start at making some improvement regarding the parking issue at the marina.
- Marx asked what the committee's thoughts are regarding the division of the trailer parking spots in the lower lot.
- The committee supported the perforated line idea.

Freyman moved to allow marina staff to better manage the lower parking lot and to restrict the parking lot with signage for festival weekends, second by Dunworth, motion carried.

7. Fishing Rules and Regulations, tabled motion

- At the last meeting, Freyman moved to prohibit fishing from the base of the launch ramp where the picnic table and barbeque are outward and the Dunworth moved to table the motion until the next meeting.
- Freyman stated that he is supportive of less regulation than more regulation. Freyman supports signs regarding responsible fishing habits and possibly restricting fishing on the finger piers, but not on the t-docks.
- Dickson asked if there are signs that can be displayed to promote proper fishing etiquette.
- Marx stated that the sentiment from the boaters is that there is a privacy issue.
- Marx said that SG Marina analyzed how to accommodate both the fisherman and the slip owners.
- Marx stated that slip owners will want to fish in the marina which can be achieved if the slip owner is fishing from their boat, but not on the dock.
- Marx stated that SG Marina's recommendation would be to limit fishing to areas away from the boats.
- Klug stated that he and Freyman had a conversation with Jack Gray regarding fishing in the marina, and he has some good recommendations regarding the issue.
- Klug said that Gray feels that signage and not allowing fishing on the finger piers would help with the fishing issue.
- Freyman said that Gray pointed out that older fisherman will have a difficult time fishing off the break wall.
- Freyman stated that Gray was not supportive of fisherman cutting fish on the docks.
- Freyman sent some language to marina staff that could be used in improving fisherman etiquette at the marina.

- Dunworth said that he would be in favor of something similar to the Fish Creek Marina which is a sign that asks the public to respect boater's privacy and asking the public to fish off the main dock.
- Dickson stated that he would like to see how the fishing issue comes out on the survey and evaluate signs that could be used. Dickson said that a decision regarding signage could be made at the February meeting.
- In SG Marina's opinion, fishing should be prohibited on the finger piers.
- Van de Pas pointed out that the t-docks are the area where fishermen clean fish.
- Dickson stated that fish cleaning could be prohibited and if this is an issue a fish cleaning station could be added.
- Heise asked if fisherman are cleaning fish or cutting fish to use for chum.
- Heise pointed out that there are different levels of fisherman that use the marina.
- Marx stated that signage would be added at the entrance of the dock system and the entrance of each finger pier.
- Freyman pointed out that he would like to try the education and engagement attempt first.
- The committee supported moving ahead with signage and education.

Freyman moved to reopen the tabled motion which was to restrict fishing from the base of the launch where the picnic table and barbeque are outward, second by Klug, the committee voted, Freyman nay, Dunworthy nay, Dickson nay, Klug nay, motion failed.

8. Budget Update

- Heise stated that the Village Board approved the budget that was recommended by the committee.
- Heise stated that Village staff did some research regarding the 2015 variance, and found that there was some double accounting that was incorrectly corrected with a journal entry.
- Heise explained the double accounting mistake and how it was corrected.
- Village staff found that hiring a marina management company and using a single system is very beneficial.

9. Next meeting time and date

- The next meeting is December 7th, 2016 at 1:00 p.m.

10. Adjourn

Dunworth moved to adjourn, second by Klug, motion carried.