

**Village of Egg Harbor**  
**Village Board Meeting Minutes**  
**Monday, October 8, 2012 - 6:00 P.M.**  
**Paul J. Bertschinger Community Center**  
**7860 STH 42, Egg Harbor Wisconsin**

Nancy A. Fisher, President  
Barbara L. Cammack, Trustee  
Robert C. Dickson, Trustee

Bruce K. Hill, Trustee  
Paula D. Cashin, Trustee

Call to Order and Roll Call

Pledge of Allegiance

- 1) Approval of the Agenda
- 2) Approval of Minutes: September 10, 2012 Village Board meeting minutes
- 3) Open Session (10 Minutes)
- 4) Introduction and appointment of new Deputy Admin, Clerk/Treasurer & Deputy Clerk/Deputy Treasurer  
Announcement of board member resignation
- 5) Village Officers and Committees
  - a. Utility Committee
    - i. Comments and remarks from Committee Chair
    - ii. REU Audit report
    - iii. Recommendation to award a contract in amount of \$55,965 to PTS Construction of Green Bay for Mariner Road Lift Station Improvement Project
    - iv. Certification to tax roll of utility bills more than 180 days past due
  - b. Parks and Public Works
    - i. Comments and remarks from Committee Chair
  - c. Harbor Committee
    - i. Comments and remarks from Committee Chair
      1. Sailing program
      2. Budget planning
    - ii. Approve Operating Policies and Procedures
  - d. Public Art Committee
    - i. Comments and remarks from Committee Chair
  - e. Plan Commission
    - i. Comments and Remarks from Committee Chair
    - ii. Conditional use permit report, Harbor Hardware
    - iii. Escrow demolition estimate from McMahon Associates
  - f. Joint Fire Commission
    - i. Comments and remarks from Board Representative from August 16 meeting
    - ii. Draft 2013 Operating Budget
  - g. Northern Door Fire District Exploratory Committee
    - i. Comments and remarks from Board Representative
    - ii. Estimated startup cost and spreadsheet
  - h. Administrator
    - i. Report of code enforcement activities
    - ii. Code violations
    - iii. Report of daily operations and office management update
      1. Civic Systems implementation
      2. Cash Receipts handling policy
    - iv. Election preparation
    - v. Pumpkin Patch and street closure
    - vi. Egg Harbor Ale Fest Saturday September 22, 2012
    - vii. Newsletter
    - viii. Village contracts

McMahon Associates, General Engineering Agreement  
Action Appraisers, Property Assessment Services  
Request/Invoice from Door County Humane Society for Animal Care  
Renewal of Joint Ball Field and Cemetery Agreement

- ix. South Trail speed analysis
  - x. Disposal of assets
    - 1. White X Boat and trailer (Hull JBW-10666)
    - 2. Golf cart
  - xi. Tourism Zone Commission Report
  - xii. EHBA Report
  - i. Village President
    - i. Resolutions 2012-12 and 2012-13 accepting donations from
      - 1. Door County Memorial Hospital-Ministry Health Care, \$5000 towards 2013 Sunset Concert Series
      - 2. Dawn Foxx, in the name of Mariam Erickson towards the Cowles Village Center
    - ii. Cowles Village Center—Community meeting October 25, 2012
    - iii. 2013 Letter with tax bill
    - iv. November and December meeting planning
      - 1. Telecommunications providers
      - 2. Contracts list and approvals
      - 3. Plan Commission: requiring a conditional use permit for all food handling enterprises
  - j. Deputy Administrator, Clerk/Treasurer
    - i. August and September audited financial statements
  - k. 2013 Budget
    - i. Trustee comments and summaries of committee budget forecasts
    - ii. Five year capital improvement plan
    - iii. Joint Village/Town meeting on October 10, 2012
    - iv. Budget workshop on October 23, 2012
- 6) Correspondence  
7) Open Session (10 minutes)  
8) Adjournment

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Jessica Bongle, Clerk, at P.O. Box 175, Egg Harbor, WI 54209, Tel. 868-3334

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Lynn Ohnesorge, Deputy Administrator  
Clerk/Treasurer

\_\_\_\_\_  
Michelle Anderson, Deputy Clerk/ Deputy Treasurer

Date Posted: \_\_\_\_\_  
Time Posted: \_\_\_\_\_  
\_\_\_\_\_ Post Office  
\_\_\_\_\_ Paul J. Bertschinger Com. Center  
\_\_\_\_\_ Mueller's Mini Mart  
\_\_\_\_\_ Main Street Market  
\_\_\_\_\_ Media  
\_\_\_\_\_ Village Website [www.villageofeggharbor.org](http://www.villageofeggharbor.org)

Agenda can also be found at [www.villageofeggharbor.org](http://www.villageofeggharbor.org)

Welcome to the Village Board Meeting!

To assist the Board in conducting its business, we ask that you observe the following:

1. Please register to speak on the sign-in sheet on the table in the back of the room as you enter.
2. Please limit your presentation to three (3) minutes.
3. Please do not address the Trustees during their deliberations unless requested to do so.